**Study board of Build, Energy, Electronics and Mechanics in Esbjerg**Department of Energy

revised: 21. februar 2025

# Minutes of Semester group meeting / Semestergruppemødereferat

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| Study Programme and Semester |  |
| Campus | Esbjerg |
| Date |  |
| Minute taker |  |
| Coordinator |  |

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| **Action points for the study board** (note down major issues which students/coordinator/study secretary cannot resolve alone. We expect students to talk directly to the teacher/supervisor for minor issues. /  **Handlingspunkter til studienævnet (**Noter væsentlige problemstillinger som studerende/ koordinator/studiesekretær ikke kan løse alene. Vi forventer at studerende snakker direkte med underviser/vejleder ved mindre mangler.) |

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| 1. **Appointment of minute taker / Valg af referent** |

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| 1. **Announcements** */* **Meddelelser** |

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| 1. **Previous semesters exams and activities after previous semester’s meeting**   **Forrige semesters eksamener og aktiviteter efter sidste semesters møde** |

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| 1. **Course modules, guest lectures and workshops (Incl. PBL and entrepreneurship)** *(e.g. literature, teaching, assignments, slides, TA, course plan, compliance of learning goals)/*   **Kursusmoduler, gæsteforelæsninger og workshops (Inkl. PBL og entreprenørskab)** *(fx litteratur, undervisning, opgaveregning, slides, hjælpelærer, planlægning, opfyldelse af læringsmål)* |

Course 1:

Teacher:

Course 2:

Teacher:

Course 3:

Teacher:

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| 1. **Project module** *(e.g. delays, equipment, group cooperation, cooperation with supervisor)/*   **Projektmodul** *(fx forsinkelser, udstyr, samarbejde i gruppen, samarbejde med vejleder)* |

Group 1:

Supervisor:

Group 2:

Supervisor:

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| 1. **General evaluation of the semester until now** *(e.g. information level, timetable, exam planning, IT, physical working environment, laboratory environment, study environment og wellbeing)*   **Generel evaluering af semestret indtil nu** *(fx informationsniveau, skema- og eksamensplanlægning, IT, fysiske forhold, laboratorieforhold, studiemiljø og trivsel)* |

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| 1. **AOB/Eventuelt** |

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| 1. **Teacher of the Year/**   **Forslag til årets underviser** |

A nomination for Teacher of the year is to be completed immediately after the meeting. The nomination is sent to the study secretary. A student is appointed as responsible before the end of the meeting. See the evaluation criteria for teacher of the year. /

Indstillingen udarbejdes umiddelbart efter semestergruppemødet og sendes separat til studiesekretæren. Der udpeges en ansvarlig blandt de studerende. Se også vurderingskriterier for årets underviser.