

Information regarding the preliminary assessment

In order to ensure an efficient process in relation to the preliminary assessment it is required that the following points are adhered to:

1. The preliminary assessment must be received at the Doctoral School no later than 3 weeks prior to the defense date. This timeframe provides a needed flexibility in relation to the 14 days required by the Ministerial Order.
2. The assessment committee cannot request any information from the PhD student. Should some material have gone missing or if something is unclear, please contact the Doctoral School.
3. The thesis must be assessed in its current form and the preliminary assessment must reflect this.
4. Should a thesis be at a level where it cannot be accepted for defense, the preliminary assessment must clearly state what needs to be corrected in order for it to be accepted for defense. It must also contain a timeframe for the student to implement these changes. This must be no less than 3 months according to the Ministerial Order.
5. When the assessment committee accepts a thesis for defense, the preliminary assessment must not contain any form of contingencies or demands in relation to the thesis and its contents. It is perfectly fine to address weaknesses and shortcomings, but a positive assessment must not demand changes. The assessment is just an assessment and not a review where an updated version can be made. A new/updated version would at least require a negative preliminary assessment.
6. It is possible for the assessment committee to enclose an appendix which is not part of the actual assessment. This is relevant if the assessment committee wishes to pass on recommendations concerning minor issues typically related to the presentation, should the author wish to use the material from the thesis in another context.
7. The conclusion of the assessment must reflect the general content and attitude found in the assessment. It should not be so that an assessment is very negative in its content and the conclusion is positive. A match between these elements is required.