



Minutes

Subject: Study board meeting – No. 2020.8
Date: 23 September 2020
Minute taker: Heidi Sørensen
Participants: Tatiana K. Madsen, Peter Koch, Henrik Schiøler, Troels Bundgaard Sørensen, Henning Olesen, Peter Kjær Fisker, Marcus Bisgaard Jensen, Kristian Helmer Kjær Larsen, Sandra Aynaddis Strabo, Thomas B. Moeslund
Observer:
Cancellations: Mikkel Filt Bengtson

Agenda

1. Approval of agenda
2. Approval of minutes from meeting in June 2020
3. Curriculum for BSc Robotics
4. Curriculum for MSc Communication Technology
5. Recruitment and student ambassador
6. Proposal for semester descriptions
7. Messages
8. Dispensations
9. A.O.B.

Minutes

Ad. 1. Approval of agenda

The agenda were approved.

Ad. 2. Approval of minutes from meeting in June 2020

The minutes were approved. The minutes for extra ordinary ESN meeting can be found on moodle page now.

Ad. 3. Curriculum for BSc Robotics

The education coordinator, Jan Dimon Bendtsen, has presented the changes in the curriculum suggested by the education group.

Main changes:

- 1) ROS topics are removed from the programming course on the 1st semester and will come later, on the 4th and 5th semesters. Students are coming with less programming experience and therefore, it is best to give them solid introduction to programming on the 1st semester.
- 2) 3rd and 4th semesters are changed. In the updated curriculum the 3rd semester is centered around sensing topics and 4th semester is about control. This gives better progression.
- 3) Courses related to health technology are now placed on the 5th semester. This will potentially remove an observed problem when the students perceive that there are some repetitions in these courses.



The Study Board approves the presented changes in the curriculum.

Ad. 4. Curriculum for MSc Communication Technology

TKM has presented the suggested minor changes:

- 1) On the 8th semester there is a 20 ECTS project with different themes for RC and NDS specializations (instead of 10ECTS + 10 ECTS projects)
- 2) On the 9th semester Project-Oriented Stay in a Company is introduced as Option C (instead of a 30 ECTS project)

These changes are approved by the Study Board.

Ad. 5. Recruitment and student ambassador

Ove Andersen, Tine Tindal and Rikke Mikkelsen was invited to participate and they informed the study board about which recruitment channels are used and which planned recruitment channels are to be used. Tine gave an overview of different ambassador students activities done in recent year.

During discussion it has been observed that there are many interesting initiatives and many resources are being invested, however it is unclear which initiatives work and which does not work, and which gives the best outcome. The Study Board sees that there is a clear need to prioritize the list of activities and select strategic areas for more focused efforts.

Members of the Study Board has shared their experience regarding cooperation with high schools, participation in SRP and promotion on social media.

Ad. 6. Proposal for semester descriptions

PF, on behalf of students representatives in ESN, has presented suggested changes in the semester description template. This can potentially make it easier and more manageable for the teachers to fill it in and descriptions would have more value for the students. Information that the students would need most is an overview of course minimodules/ topics.

During the discussions it has been identified another big problem that prevent to a large extend the process of producing and using semester descriptions to work well: complete lack of IT support for this process. Currently it is managed manually, by sending word documents to the involved teachers and collecting them back, and having pdf documents being archived. Link from moodle to pdf documents is provided. This process requires a lot of efforts and time both from the teachers and ESN secretariat.

The right order to address this problem is:

- 1) Provision of right IT tools to support the process
- 2) Finetune content of the descriptions to address the needs in the best way
- 3) Ensure that descriptions are provided and are to the expected standard

Action point: TKM contacts faculty to make them aware of item 1)

Ad. 7. Messages

- The process of group formation for larger semesters has been different this year due to Covid-19 restrictions.
- Despite Covid-19 restrictions, the teaching is still physical. However, there are some classes where it is necessary to supplement with life-streaming.



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- The dates for the exam are scheduled. Whether the exam will be physical or digital must be decided by the chairman and the head of study.
- We are in the process of planning re-examinations for ITCOM3 and ITCOM4
- Self-evaluation meetings have been held for PDP and ROB.
- During last DRU meeting, the process regarding including digital competences in the study regulations has been discussed.

Ad. 8. Dispensation

Two applications have been processed.

Ad. 9. A.O.B

PK: There is a need for revision of a single course on ComTek. This change will be presented for consideration to ESN on the next meeting.

HO: The Study Board can consider to consider the curriculum for a new education in Computer Engineering in CPH at one of the next meeting. This will be included in the agenda next time.