



## Minutes

Subject: Study board meeting – No. 2020.9  
Date: 21 October 2020  
Minute taker: Heidi Sørensen  
Participants: Tatiana K. Madsen, Peter Koch, Henrik Schiøler, Troels Bundgaard Sørensen, Henning Olesen, Marcus Bisgaard Jensen, Kristian Helmer Kjær Larsen, Sandra Aynaddis Strabo, Mikkel Filt Bengtson  
  
Observer:  
Cancellations: Peter Kjær Fisker, Thomas B. Moeslund

## Agenda

1. Approval of agenda
2. Approval of minutes from meeting in September 2020
3. Curriculum for BSc Computer engineering
4. Curriculum for MSc Innovative Communication Technologies and Entrepreneurship and Nordic Co-operating
5. Semester evaluation
6. Use of books and book ordering
7. Messages
8. Dispensations
9. A.O.B.

## Minutes

### Ad. 1. Approval of agenda

The agenda were approved.

### Ad. 2. Approval of minutes from meeting in September 2020

The minutes were approved.

### Ad. 3. Curriculum for BSc Computer engineering

In the curriculum for BSc in Computer Engineering, it is desired to change the module description for the course Signal Processing for Computer Engineers. Peter Koch presented the suggested changes. The changes concerns modifications of some learning goals and adding learning goals regarding knowledge and competences about introduction to signals and systems. ComTek education group supports these changes.

These changes are approved be the Study Board

### Ad. 4. Curriculum for MSc Innovative Communication Technologies and Entrepreneurship and Nordic Co-operation



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Henning informed that AAU is collaborating with LUT University, Finland to develop and offer a master program on Sustainable ICT under Nordic master program concept. In order to offer students possibility to follow a new program, a new track of specialization in the ICTE Program is proposed. The curriculum has been rewritten so that the specialization is included.

These changes are approved by the Study Board.

#### **Ad. 5. Semester evaluation**

TKM has compiled the comments from the semester evaluations in a document and highlighted a number of action points that should be taken.

The main action points for ESN include:

- Update the document on group formation procedures.
- Discuss with education coordinators and course holders critical comments (for a number of identified courses)

#### **Ad. 6. Use of books and book ordering**

Books ordered to factum Books before semester start are not always bought by students and factum has to return them. Students are typically buying used books, buy or find pdf versions, or find books where they are cheaper. Nowadays, sources of information can be rather different, including also youtube videos and web sites.

ESN concludes that it is important that course-holders provide literature list in good time (minimum 2 weeks before the semester start), such that students have time to get books in time. There is no expectation that the books are ordered at Factum Books.

In case it is possible and makes pedagogical sense, AUB material and other available material can be used as literature.

During discussions it has been pointed out that majority of students have problems reading technical books, especially if books on mathematical subjects. Students have never been introduced to reading techniques and for many it is overwhelming to start reading a book. Action point: TKM investigates how a workshop on reading techniques can be offered to the students/ incorporated in the curriculum.

#### **Ad. 7. Messages**

- Student guidance at AAU is currently running a project focusing on students at risk of drop-out, who were affected by Corona lock-down last semester. Primary focus is on the students currently on 3<sup>rd</sup> and 9<sup>th</sup> semesters. ESN has asked to include also ITCOM5 students in the list. Identified students will be offered a meeting with a student guidance counsellor.
- Self evaluation meetings have been hold for ICTE, DCLead and mMict.
- According to the new procedure, nominations for the teacher of the year will be collected twice a year.
- Ifølge ny procedure, vil der fremover være norminering af året underviser 2 gange om året.

#### **Ad. 8. Dispensation**

Four applications have been processed.



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It has been decided that the students must submit an action plan before an application for dispensation is processed by the study board

**Ad. 9. A.O.B**

Election for students members of the study board are soon.