



Minutes

Subject: Study board meeting – No. 2021.5
Date: 19 May 2021
Minute taker: Tatiana K. Madsen/Heidi Sørensen
Participants: Tatiana K. Madsen, Peter Koch, Henrik Schiøler, Troels Bundgaard Sørensen, Thomas B. Moeslund, Henning Olesen, Peter Kjær Fisker, Damian Leporis, Rikke Skov Udengaard, Johannes Kruse Hellmers

Observer:
Cancellations: Sandra Aynaddis Strabo, Lisa Bondo Andersen,

Agenda

1. Approval of agenda
2. Approval of minutes
3. Evaluation of internship for bachelor's of Engineering
4. Semester evaluation Fall 2020 – part 3
5. Minutes from semester group meetings
6. Teacher of the year
7. Digital competences in the study regulation
8. Prevention of cheating during digital exams
9. Messages
10. Dispensation
11. A.O.B.

Minutes

Ad. 1. Approval of agenda

The agenda was approved.

Ad. 2. Approval of minutes from meeting in February 2021

The minutes are approved.

Ad. 3. Evaluation of internship for bachelor's of Engineering

Kirsten Mølgaard , a coordinator for diplom students, has participated in the meeting for this item.

The bachelor of Engineering students are taking internship on their 6th semester (16 weeks of being at a company and 4 weeks for a report writing). For every student a contact person/ supervisor is assigned. A mid term seminar is hold. An exam is performed by the university supervisor with an external censure. At the same time, internship period does not give STÅ and the department has to find resources somewhere else to pay for the teaching tasks associated with the internship.



AALBORG UNIVERSITET

Not at all Danish universities a similar model is used (e.g. technical supervision can be totally left to a company and approval of internship is happening on the basis of statement done by a company).

The Study Board agrees that the current model used at our bachelor of engineering education allows to perform quality control and to ensure high quality internship. This is important for our students and when the AAU persons closely monitors the internship process, it allows to have a good insight and recommend good companies for internship for future semesters.

The Study Board recommends to keep this practice and recommends the ES department to prioritize this task and find the necessary resources to finance this implementation.

The minimum payment for a contact person at AAU is recommended to be 10 hours per student per semester.

Ad. 4. Semester evaluation Fall 2020 – part 3

The Study Board has considered the following semester evaluations for Fall 2020: ROB1, ROB3, ROB5 and ROB7.

The Study Board has concluded that there is no need for a change in the study regulation for these semesters.

Ad. 5. Minutes from semester group meetings

Minor issues raised by the students on different educations and semesters are expected to be taken care of by coordinators.

Students on the 6th semester have expressed a wish to have a get-together graduation celebration. The students feel that now they are finishing their bachelor, but for the last half a year they have been seeing and communicating only with their own project group. TKM organizes a get-together for EIT6/COMTEK6. TKM contacts the education coordinator to hear if he can assist PDP6 students with a similar event.

From the minutes of CT8 semester meetings one can see critical comments regarding the Competences workshop. SPA8 and Cyber8 students have expressed similar critical comments. TKM contacts coordinators and students on the 8th semester and asks about their experience with the workshop.

Ad. 6. Teacher of the year

The student representatives at the Study Board have run a process for electing a teacher of the year. Around 20 nominations have been received. The process was run as a two-stage process. From all received nominations 4 names have been selected and afterwards all students could give his/her vote for a person. This process makes the election more transparent and all students will feel that their voice means something. We hope that this will encourage the students to be also active in sending nominations.

Aleksandra Kaszowska has been elected as a Teacher of the Year. A celebration event will be organized in September 2021, when students and staff are back on campus. A cake for the best nomination will be given to a group of students during the same event.

Ad. 7. Digital competences in the study regulation

Digital competences should be included in the study regulations revision in November 2021 (eksplisitering af læringsmål for digital dannelse og digitale kompetencer). Each Study Board can decide on the process and how digital competences are formulated and included in the study regulations.



AALBORG UNIVERSITET

Discussion during the meeting has showed that at ESNs educations our students are already exposed, learn and use digital competences to an extreme and therefore our task is not to bring new competences into the curriculum, but to characterized them.

Further procedure: the education coordinators are asked by ESN to provide a number of learning goals related to digital competences and explanation on how they are mapped into semesters by beginning of September. On the meeting in September 2021 ESN will review the proposals. Documents provided by PLAN are used for guidance and inspiration.

Ad. 8. Prevention of cheating during digital exams

The study board has received an ideas catalogue on how cheating can be prevented during exam period in spring 2021 exam session, prepared by a working group appointed by vice deans for education. ESN has reviewed this catalogue.

The Study Board concludes that already now given a way how digital oral exams are organized makes it close to impossible to cheat. Additionally, there has not been reported any cases of exam cheating in Spring 2020 and Fall 2020 semesters. There was observed a very few number of cases with some doubts whether cheating took place during written exams, however students were given the benefit of the doubt. Based on this, ESN concludes that no extra measures should be taken by the study board, or the teachers or the study administration.

Ad. 9. Messages

- There is a need for minor updates of PDP bachelor regulations. It is due to the fact that some courses that are in PDP curriculum and are from other educations are not given any longer and are removed from other educations programs after their revisions. Together with the education coordinator and OA, TKM is looking into it.

Ad. 10. Dispensation

Three applications have been processed.

Ad. 11. A.O.B.

SAS and DL have organized a social event for students which was a success. The Study Board says thanks for this initiative.