



## Minutes

Subject: Study board meeting – No. 2020.7  
Date: 19 August 2020  
Minute taker: Heidi Sørensen  
Participants: Tatiana K. Madsen, Henrik Schiøler, Troels Bundgaard Sørensen, Henning Olesen, Peter Kjær Fisker, Marcus Bisgaard Jensen, Mikkel Filt Bengtson, Kristian Helmer Kjær Larsen  
  
Observer:  
Cancellations: Sandra Aynaddis Strabo, Thomas B. Moeslund

## Agenda

1. Approval of agenda
2. Approval of minutes from meeting in June 2020
3. COMTEK drop-out
4. Education evaluation
5. Semester description
6. Percent of failed students in spring 2020
7. Messages
8. Dispensation
9. A.O.B.

## Minutes

### Ad. 1. Approval of agenda

The agenda were approved.

### Ad. 2. Approval of minutes from meeting in June 2020

The minutes were approved

### Ad. 3. COMTEK Drop-out

JJN, ComTek coordinator for the 1<sup>st</sup> and 2<sup>nd</sup> semester, and TKM had updated the study board with the status on ComTek. 22 students has started in 2019; there are about 13-14 students who are continuing on the third semester. JJN and TKM has been in contact with the students to have the input for high dropout reasons.

The following reasons have been identified:

- Confusion about the name change from ITC to ComTek
- Dissatisfaction with parts of SSU and CN courses on the 2<sup>nd</sup> semester
- Study-readiness among the students: more structure in the courses is required
- Self-amplifying effect: when a few students are dissatisfied, this attitude affect the other students

Action points:

- JJN: check that new name is used consistently and ComTek students are not “forgotten”



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- TKM: meeting with ComTek3 students during semester start
- JLN: for coming ComTek1 status seminar with participation of older students and student representatives from ESN are present during ComTek2 semester start
- TKM: call for meetings with teachers of SSU and teachers of CN
- TKM: set up a working group to look at software teaching at ESN bachelors

#### **Ad. 4. Education evaluation**

Draft for the study board conclusions have been discussed.

Minor typos will be corrected by HSO. Based on the discussions, TKM updates the draft. The conclusions will be made available on ESN webpage.

#### **Ad. 5. Semester description**

The study board has discussed how the work on semester descriptions can be structured in order to meet the quality ensuring procedures requirements and make them a useful tool for the students and teachers.

Procedures for semester descriptions preparation can be found here:

[https://www.kvalitetssikring.aau.dk/digitalAssets/450/450832\\_procedure-for-udarbejdelse-af-semesterbeskrivelser--december-18.pdf](https://www.kvalitetssikring.aau.dk/digitalAssets/450/450832_procedure-for-udarbejdelse-af-semesterbeskrivelser--december-18.pdf)

The semester descriptions are available on the ESN homepage and the links to them are provided on the individual moodle pages for courses and semester rooms.

The Study Board will prepare an example for a module description that can be used for an inspiration and this potentially can bring more consistency to the descriptions of different modules. The working group consists of the students members of ESN and the chairman. The example will be presented to ESN on the one of the following meetings.

Semester descriptions for Fall 2020 semester are approved.

#### **Ad. 6. Percent of failed students in spring 2020**

Digital teaching during lockdown and online exams have had both positive and negative impact on the failure rate during examinations. The big picture is, however, the same as previous semesters. There are 2 courses where the failure rate has been big.

*Course Matrix computations (EIT6/ITC6/ROB6)*

- 65 participants; 29 failed
- A rigorous analysis has been made by the course holder, JLL, and TKM, getting also feedback from the involved students. Some of the main points are:
  - The course has been conducted before the lockdown
  - No changes in the material
  - Students have not had a possibility to prepare for the exam together
  - Exam dates were placed very close to another exam
- Actions taken:
  - Ekstra help for the reexam preparation has been arranged during the summer
  - A number of changes will be introduced by JLL for the next year
  - JLL proposes to run the exam after the course is finished (not during usual exam period)



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#### *Course Introduction to Probability and Statistics*

- 42 participants, 26 failed
- Possible reasons:
  - Many students have blanked the exam
  - Only about 50% of the students attend the lectures/ exercise sessions
  - Lockdown has potentially a negative impact

#### **Ad. 7. Messages**

- Johannes and Maria stop as a study councillors. ESN would like to thank them for their great work and dedication.
- For the next semesters the student will be divided into teams not exceeding 30 persons. For large semesters administrative group formation will be applied, e.g. on 1<sup>st</sup> year and CA7, ROB7.
- Application for Computer engineering bachelor is ready to be sent to the faculty.
- Meeting with the employer panel has been hold in June.

#### **Ad. 8. Dispensation**

TKM has given an overview of granted dispensations.

One application has been processed

#### **Ad. 9. A.O.B**

An extraordinary meeting on the department education strategy will be held Monday, August 24, at 13:00.