Subject: Notification of remaining holiday

Dear xx

You are hereby notified of the settlement of your remaining holiday for the 2023/2024 holiday year.

You have X holiday days available in the holiday period until 31 December 2024.

Your holiday days are hereby notified to take place in the following periods:

- X holiday days in the period X 2024.

If you have any questions about this holiday notification, please contact your closest manager/holiday registrant/undersigned.

Sincerely

x