



## Minutes

Subject:	Study board meeting – No. 2022.5
Date:	11 May 2022
Minute taker:	Heidi Sørensen/Tatiana K. Madsen
Participants:	Tatiana K. Madsen, Peter Koch, Troels Bundgaard Sørensen, Henrik Schiøler, Rikke Skov Udengaard, Christian Winther Rønne, Anton Bjørndahl Mortensen, Steffen Tidou Pedersen, Daniel Vitagliano
Invited visitor:	Lene Sørensen, Jonathan Falk, Anna Galster, Peter Fisker
Cancellations:	Carsten Lunde, Henning Olesen, Thomas B. Moeslund

## Agenda

1. Approval of agenda
2. Approval of minutes from meeting in April 2022
3. Revision of BSc in Cyber and Computer Engineering
4. Study Guidance
5. Initiative of the year. Status on teacher of the year.
6. Minutes from semester group meeting spring 2022
7. Messages
8. A.O.B.

## Minutes

### Ad. 1. Approval of agenda

The agenda was approved.

### Ad. 2. Approval of minutes from meeting in April 2022

The minutes were approved.

### Ad. 3 Revision of BSc in Cyber and Computer Engineering

Lene Sørensen, who is the education coordinator for CCT bachelor, has participated in the meeting when this item was discussed.

The education group for CCT has contacted ESN proposing a number of adjustments for the program. Now CCT has been running for a year and the proposed changes are based on the teachers experience and students' feedback. LS has presented the plan for curricula update: Computer Networks course to be moved from 2<sup>nd</sup>



semester to 4<sup>th</sup> semester. OOP course to be moved from 4<sup>th</sup> sem to 2<sup>nd</sup> sem. This change requires also a slight reformulation in the learning objectives for P2 and P4 projects to accommodate for change in the courses.

The subsequent discussions have focused on the progression of programming teaching on CCT bachelor. The reason for the proposed changes is to give students more time to learn programming on the 1<sup>st</sup> and 2<sup>nd</sup> semesters.

Conclusion: the Study Board has approved the proposed changes.

#### **Ad. 4. Study guidance**

Jonathan Falk and Anna Galster Christensen, who are the study counsellors, have participated in the meeting when this item was discussed. Another study counsellor, Daniel Vitagliano, is a member of ESN.

The study counsellors have given an overview of questions they receive from students and feedback they receive from students while communicating with them. The following aspects can be highlighted and were discussed:

##### *Online teaching and lecture recordings*

The experience from online teaching due to corona lock-down are two-fold: 1) teaching with physical presence are in many cases preferred by the teachers and students and is more attractive. However, positive experience from incorporating online elements into teaching should be preserved. 2) many students are asking for recording of physical lectures. The students view these recordings as an extra resource they can use for studying. Now it is up to an individual course holder to make or not to make such recordings. Additionally, there is no single standard way to do it and the questions about the legal use of such recordings and copyright are not clear.

Action points: 1) TKM contacts the department and the Liasson committee to find out whether the question about video lecture materials has been discussed and what is the status.

2) TKM contacts the study secretariat and discuss possibility to make a separate Teams group for each course (since access to video recording via teams and joint forum discussions can be easier done in Teams, compared to moodle).

##### *Study start*

The study counselors' goal is to be more visible on the 1<sup>st</sup> semester from 2022.

##### *Dispensation applications*

The study counsellors have provided insights into the guidance they provide for students writing applications for extra exam attempts. ESN has experienced that the applications are coming in very different formats, where it is difficult to see the reason for applying, and sometimes even what module the application is for. ESN would like to see the following information in the applications:

- Module for extra exam attempts
- Extra ordinary circumstances
- Study plan for finishing the education
- Study plan for preparation for the reexam

Action point: TKM prepares an updated application scheme. It will be presented on the next ESN meeting.

##### *Guidance*

The study counselors receive a number of requests connected with well-being. There are not so many requests connected with the choice of studies or change of studies. The requests from students abroad about our master studies are typically very detailed and focused on the possibility to be admitted to a certain master program. It is only education coordinators who has a deep technical insight into a program, who can answer these requests.

Action point: TKM provides updated lists of education coordinators to the study counselors.



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#### **Ad. 5. Student Initiative of the Year**

Peter Fisker, a former student member of ESN, has participated in the meeting when this item was discussed.

Peter Fisker and students representatives of ESN has suggested to revive a nomination The Students' Initiative of the Year. Last time this award was given to a group of students in 2017 for renovation of DE-club.

ESN agrees that we continue with this award. This award is given for extra ordinary efforts targeting well-being and/or technical/ professional level of ESN students. It is not necessary that the award is given every year. The nominations are done by the students and send directly to ESN.

This year Mads Jacob Riisager is nominated for his exemplary work on making DE-club, and the study environment at Dept of Electronic Systems, more sustainable by acquiring an industrial dishwasher and introducing recyclable draft beer glasses at the student bar.

The members of the Study Board unanimously agree with this nomination. The award diploma will be given to Mads Riisager during the gradation summer party in June.

Status for the Teacher of the year: the process is ongoing as planned. The nomination deadline is soon and the final voting deadline is on June 1.

To attract more attention from the students to the awards (teacher of the year and initiative of the year), it was decided to make a board next to the study secretaries office with information and the winners. Additionally, it was decided to make a trophy (challenge cup).

Action points: 1) draft for procedures for nomination and evaluation of the Initiative of the Year award – PK and RSU; 2) text for diploma 2022 – PK; 3) trophy – HS; 4) board – HS; 5) info to communication officer – TKM

#### **Ad. 6. Minutes from semester group meeting spring 2022**

Minutes from semester group meetings from the following semesters have been considered: COMTEK2, EIT2, ROB2, PDP2, ROB4, ROB6, CT8, DCLead8, SPA8. Generally, the semester is ongoing as planned and there are no issues that ESN has to be aware of.

Students from 2<sup>nd</sup> semester would like to have more interaction with students from higher semesters. This is expected to be achieved when the 1<sup>st</sup> year students are moved to Aalborg Øst campus and via "persketiveringsdag" events. This is already planned for the coming fall semester and no further actions are required.

#### **Ad. 7. Messages**

- CCT: extraordinary exams in Imperativ Programming and Intro til CE courses are planned on 5/9/2022 and 15/9/2022, with consultancy before the reexams
- The number of applications for 4<sup>th</sup> examination attempts considered during May 2022 is one.
- From Fall 2022 travel grants for the students will be managed by ES, not any longer by ESN
- Workshopholder for Girls' Day in Science 2022 are Tatiana Madsen and Melisa Lechuga . Last year Sara Nielsen & Aleksandra Kaszowska has given a workshop
- A separate meeting will be organized by TKM regarding extra programming teaching for the students who come with no programming experience. Steffen and Rikke has expressed the wish to participate in



this meeting. Education coordinators are also invited to participate. *Update: the meeting took place on May 19, 2022. The minutes from this meeting are attached in the Appendix.*

- Censor corps: a new censor corps has started from April 2022. The censors are now divided into two corps, one for bachelor and master educations and one for diplom educations. There are not many persons who are registered as censors for both corps and this gives a challenge of finding censors for EIT4 semesters, where the groups are mixed groups with bachelor and diplom students.

#### **Ad. 8. A.O.B.**

None

#### **Appendix. Minutes from the meeting about Introduction to programming for students without programming experience**

Date: May 19, 2022

Participants: Tatiana K. Madsen, Peter Koch, Jan Dimon, Jimmy J Nielsen, Rikke Skov Udengaard, Steffen Tidou Pedersen, Christoffer Ejsing

Studienævnet har indkaldt til et specielt møde, hvor vi diskuterer problematikken omkring programmering undervisning og mulige løsninger. Uddannelseskoordinatorer for vores 3 bachelor i Aalborg deltog i mødet, sammen med studerende repræsentanter for vores bachelor.

TKM har præsenteret problemet: forskellige programmerings erfaring, når vores studerende starter på 1. semester. For studerende med ingen erfaring er indlærings kurv for stejl. De føler at det er svært at gå i gang og vi risikerer at de efterlade alle programmerings opgaver i projekt arbejde til de andre medlemmer i gruppen og udvikler ikke selv sine egne programmering kompetencer.

I fælles diskussion kom vi til de følgende mål og mulig løsning:

Mål: at afmystificere tilgang til programmering; at vise de studerende uden erfaring at det er ikke svært at gå i gang.

Løsning:

- Intro til programmering mini-kurset. Kurset består er 4-5 kursus gange og ligger i de to første uge efter studie start. Kurset er for COMTEK, EIT og ROB. Det er tænkt som en crash-kursus hvordan man går i gang med programmering og vi foreslår at det bruges Phyton.
- Programmerings lektie cafe i løbet af d. 1. semester, f.e. hver onsdag eftermiddag fra 15 til 17. Det er studerende fra højre semester som er ansatte for det.

I slutning af mødet blev aftalt de følgende handlings punkter:

- Kontakte instituttet for at få støtte til den foreslået løsning . Ansvarlig: TKM