|  |  |
| --- | --- |
| **Semester and teaching evaluation report** | |
| Year: | 20xx |
| Campus | (Aalborg) |
| Semester | (e.g. DAT4) |
| Coordinator: | xxx |
| Date: | xxx |
| Not endorsed by: | <members of semester group who do not endorse the report> |
|  |  |
| Enclosed: Minutes of semester group meetings and (possibly) semester evaluation meeting. | |

|  |
| --- |
| **The semester in general** |
| [semester start, formation of project groups, semester group meetings, etc.] |

|  |
| --- |
| **The project module** |
| [how did the projects proceed, how about the correspondence between projects and courses, how did the students experience the projects, supervision, exams, etc.] |

|  |  |
| --- | --- |
| **Course module: xxx** | |
| Course lecturer(s): | xxx |
| Teaching assistent(s): | xxx |
| [how did the course proceed, how did the students experience lectures and (lab) exercises, exam, etc.] | |

|  |  |
| --- | --- |
| **Course module: xxx** | |
| Course lecturer(s): | xxx |
| Teaching assistent(s): | xxx |
| [how did the course proceed, how did the students experience lectures and (lab) exercises, exam, etc.] | |

|  |  |
| --- | --- |
| **Course module: xxx** | |
| Course lecturer(s): | xxx |
| Teaching assistent(s): | xxx |
| [how did the course proceed, how did the students experience lectures and (lab) exercises, exam, etc.] | |

|  |
| --- |
| **Summary and conclusions (for the study board and for publication)** |
| [A summary of the evaluation should be made here. The study board would normally only need to read this summary and apart from that it should be readable for others than students and teachers at the semester. The summary can include what went well, what went less well, recommendations for changes before next iteration of the semester and who should make the changes (study board, semester coordinator, teachers, etc.] |