



AALBORG UNIVERSITY  
DENMARK

**Notice of the study board meeting No. 2022.9.  
Wednesday 7 November 2022 at 12.30  
Aalborg: Room A1-103, Fr.B. 7  
Copenhagen: MS Teams**

Study Board for  
Electronics and IT  
Fredrik Bajers Vej 7, B1  
9220 Aalborg Ø  
Denmark

E-mail: [esn@es.aau.dk](mailto:esn@es.aau.dk)

3 November 2022

**Members of Study Board:**

Tatiana K. Madsen (Chairman)  
Peter Koch  
Troels Bundgaard Sørensen  
Henrik Schiøler  
Thomas B. Moeslund  
Henning Olesen

Rikke Skov Udengaard (EIT)  
Carsten Lunde Nielsen (EIT)  
Christian Winther Rønne (ROB)  
Anton Bjørndahl Mortensen (ROB)  
Steffen Tidou Pedersen (COMTEK)  
Daniel Vitagliano (CCT)

**Agenda**

No.	Time	Topic	Resp.	Enclosure
1.	12:30	Approval of agenda		
2.	12:35	Approval of minutes from meeting in October 2022		Enclosure 2022.9 – 2
3.	12:40	Smaller changes in curriculum  <i>There are a number of small changes / adjustments for curriculum are suggested by education groups. They are listed in a separate document.</i>		Enclosure 2022.9 – 3
4.	12:55	Semester Evaluation Spring 2022  <i>Evaluation reports, that were not ready for ESN meeting in October, are collected now.</i>		Enclosure 2022.9 – 4
5.	13:15	Use of ITX Flex for written exams  <i>As we have discussed last time, for digital written exams ITXFlex should be running on students computers. A number of students on ESN programs have laptops with Linux and ITXFlex can not run on Linux OS. ESN should agree on the rules and procedures in this case. A draft for a possible solution can be found in the enclosure.</i>		Enclosure 2022.9 – 5
	13:45	Break		
6.	14:00	Complain  <i>Details in the enclosure</i>		Enclosure 2022.9 – 6



7.	14:15	Evaluation of semester start for MSc educations  <i>We evaluate how the semester start went for our master educations. Information about this can be found in the first item of the minutes of semester group meetings for PDP, ES, CE, ROB, CYBER, ICTE.</i>		Enclosure 2022.9 – 7
8.	14:45	Minutes from semester group meetings		Enclosure 2022.9 – 8
9.	15:15	Brainstorm: How do we give feedback to the students/follow up on various evaluations and questionnaires  <i>Students are often asked to provide their feedback, e.g. in form of questionnaires, feedback during semester group meetings, semester evaluations etc. Currently, we do not have a procedure/ way to inform the students what actions have been taken based on their feedback. We will discuss ideas whether some procedure can be established.</i>		
10.	15: 35	Study environment  <i>In the study environment evaluation the students have raised only issues related to physical study environment. This is communicated to CAS by the department. The report is enclosed. This item is only FYI.</i>		Enclosure 2022.9 – 10
11.	15:45	Messages		
12.	15:55	Any other business		
13.	16:00	End of meeting		

Best regards  
Tatiana K. Madsen