



AALBORG UNIVERSITET

Minutes

Subject: Study board meeting – No. 2021.3
Date: 17 March 2021
Minute taker: Heidi Sørensen/Tatiana K. Madsen
Participants: Tatiana K. Madsen, Peter Koch, Henrik Schiøler, Troels Bundgaard Sørensen, Thomas B. Moeslund, Henning Olesen, Peter Kjær Fisker, Sandra Aynaddis Strabo, Damian Leporis, Lisa Bondo Andersen, Rikke Skov Udengaard, Johannes Kruse Hellmers

Observer:

Cancellations:

Agenda

1. Approval of agenda
2. Approval of minutes
3. Revision of education portfolio
4. Inclusion of Informatics B and Programming B as admission requirements
5. Approval of semester descriptions
6. Approval of semester evaluation from Fall 2020
7. Revision of semester management documents
8. Future form of meetings
9. Procedure for applications for dispensation
10. Messages
11. Dispensation
12. A.O.B.

Minutes

Ad. 1. Approval of agenda

The agenda was approved.



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Ad. 2. Approval of minutes from meeting in February 2021

The minutes are approved with a minor addition to item 5.

Ad. 3 Revision of education portfolio at ES

The vice-head of the ES department, OA, has presented plans for revision of departments education portfolio. Revision process concerns bachelor EIT, COMTEK, and master educations VGIS, CA, SPA, CT; ICTE and DCLead. Bachelor PDP is closed for intake of new students from September 2022. Master PDP will be closed for intake accordingly several years later. The revision should ensure robust and attractive educations in the future. The working groups, descriptions of tasks and time plan have been presented. After the presentation the members of the Study Board asked questions and commented on the revision plans.

The following points summarize the discussion:

- Common courses: we need to ensure that students from different educations have necessary prerequisites to follow joint courses
- Input from students will be used during the revision
- Possibility of using digital modules can be potentially thought from the beginning
- Joint activities between COMTEK and CCT bachelor: very attractive, but need to ensure that students have an active interaction with a teacher, even if a teacher is at another campus.
- During the revision process, coordination between different working groups is a must
- Modules of 5 ECTS put a lot of restrictions on curriculum. There is a wish for more freedom and flexibility, e.g. modularized blocks.

Ad. 4. Inclusion of Informatics B and Programming B as admission requirements

On the advice from the IT teachers union, the study board has considered whether the admission requirements to ESN bachelor studies should include Informatics B and Programming B. These subjects are relatively new at STX and HTX and so far they are not listed in admission requirements to our studies. Currently, the following subjects are listed:

Dansk A

Engelsk B

Matematik A

Enten fysik B eller geovidenskab A

The Study Board finds the subjects Informatics B and Programming B relevant for our studies. Including them in the list of admission requirements (e.g. instead of Fysik) wont increase the number of students who could potentially be admitted to our studies (all HTX have at least Physics B and all STX have at least Physics C), but it will send important signal and will help the students choosing educations to see what are important subjects.

The Study Board suggests the following update in the admission requirements:

For COMTEK and CCT:

Dansk A

Engelsk B

Matematik A

Enten fysik B eller geovidenskab A eller Informatik B eller Programmering B



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For EIT, ROB, diplom:

Dansk A

Engelsk B

Matematik A

Enten

- fysik B eller geovidenskab A
- (fysik C or Informatik B) eller (fysik C og Programmering B)

Ad. 5. Approval of semester descriptions

Despite a new way of collecting semester descriptions, the Study Board has still not received many modules descriptions.

The detailed comments on the descriptions will be sent to TKM by the study board members directly via email.

The modules descriptions are done very differently by different teachers. To achieve more homogeneous descriptions an update with extra explanations and examples will be prepared for the next semester.

Responsible: TKM

Reminder will be sent to collect the missing descriptions. Responsible: study secretariat

Ad. 6. Approval of semester evaluation from Fall 2020

TKM has presented draft for study board conclusions and with minor adjustments they have been approved.

Comments about study environment are passed to the ES department.

Everybody was very happy for Christmas decorations in the corridors in December. Thanks to the students arranging it!

On some semesters there is a wish to have a running course evaluation. The Study Board will allocate time for discussions about running evaluations on one of the meetings.

Stochastic Processes course on the 7th semester: there is a wish from students side to have solutions for the problems available after the sessions. TKM will discuss it with the course-holders.

Reminder will be sent to collect the missing evaluations. Responsible: HSO

Ad. 7. Revision of semester management documents

A revision of semester management documents will be undertaken in the coming months with a goal to have them ready for the coming Fall 2021 semester.

Draft will be presented on one of the coming meetings. Responsible: TKM, PK

Ad. 8. Future form of meetings

The Study Board would like to have flexible options available and decide ourselves on case by case basis, whether meetings are held online or with a physical presence (after university is reopened).



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Ad. 9. Procedure for applications for dispensation

The Study Board sees a lot of value if the students applying for a dispensation also prepare a study plan. This helps students to make a realistic estimation and make it easier to take a contact to student councilors.

Applications for dispensations currently received have different formats, which makes it more difficult to get quickly an overview of a dispensation application. A template for applications will be revised and a new draft will be considered in one of the coming meetings. Responsible: JKH, TKM

Ad. 10. Dispensation

One application has been processed.

Ad. 11. Messages

Activities to help with well-being of students (trivlesindsatsen) have been discussed.

Hybrid social/ study activities might attract students attention.

Online social gathering might not work always well (the students are tired of computer screens or in case of 1st years students who have not had a chance to get to know each other well in real life).

Some activities are organized by students themselves outside uni (e.g. Friday beer on discord).

SAS has taken contact to DE club and ESS. ESN can potentially sponsor some activities.

Ad. 8. A.O.B.

None.