



**AALBORG UNIVERSITY**

**Study Board of Media Technology**  
Rendsburggade 14  
9000 Aalborg

**Chairman**

Claus B. Madsen,  
Ph.D., Associate Professor

**Administration**

Anne-Marie Rasmussen  
Tel: 9940 8792

Signe Sølgaard Garp  
Tel: 9940 2546

Shared Study Board email:  
[mtstudyboard@create.aau.dk](mailto:mtstudyboard@create.aau.dk)

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## **Executive memo concerning mixed groups**

Project groups typically contain students that are all on the same semester, studying under the same study plan. In some cases, though, it is of interest to form project groups that mix students. **This is possible.**

For example it is possible to form a group with 3 students on MED8, where 1 student is studying under the Computer Graphics specialization, and 2 students are studying under the Interaction specialization. Such mixed groups are allowed according to the study plan.

It is also possible to form groups that are mixed across different study programmes, e.g., it is possible to form a group consisting of 1 student from the M.Sc. in Medialogy programme and 1 student from the M.Sc. in Sound and Music Computing programme.

Mixed group can even be formed across semesters, so 1 MED5 student can form a group with 2 MED7 students.

Mixed project groups can be formed if:

1. the project unit of the involved students is of the same ECTS point load, e.g., all students have a 15 ECTS project unit in the applicable study plan.
2. **the constellation is approved by the Study Board.** A template for an application for this is presented at the end of this document.
3. the examination formats, the censoring (internal/external) and the grading (graded or pass/fail) are the same for all involved study plans
4. the project documentation (deliverables) requirements are the same for all involved study plans.
5. all involved study plans specify the same in terms of whether the exam is internal or external
6. the censor is taken from the same censor corps in cases of external censoring

Mixed project groups, when approved according to the above constraints, are subject to the following guidelines:

1. the group hands in a shared report like any other project group
2. at the exam all members of the group are accountable for the entire project, but to varying degrees **in accordance with their respective learning goals** as listed by each student's study plan
3. if the students do not wish to be held accountable for some elements of the project during the examination, the students must indicate in the report, who is accountable for what parts (ie., the report can have parts that are shared for all students in the group, and parts that only a part of the group is responsible for)

Thus, each student must be evaluated and graded according to his/her own learning goals. It is the **responsibility of the group's supervisor(s)** to take this seriously when conducting the exam, including informing the censor about the differing learning goals of the group's members.

Claus B. Madsen, chairman

January, 2021

## Application for forming a mixed group

We hereby apply for permission to form a “mixed group”, i.e., a group where the members do not all have the same study plan project module.

Please fill in the form, print, obtain signatures, scan and email to [mtstudyboard@create.aau.dk](mailto:mtstudyboard@create.aau.dk)

Name	Student ID	Semester	Specialization	Campus

NB. The semester and specialization descriptions are the ones valid for the semester where the mixed group is going to carry out its project work. An example can be MED8, and GAMES, respectively.

Please write a short description of the group's project:

Please write a short description of why the mixed group constellation is found to be supporting the project's goals:

The **supervisors hereby acknowledge** having understood that a mixed group has to be examined and graded by taking into account the differing learning goals of each individual in the group. The learning goals of each student are specified in each student's valid study plan, and the examination has to take into account that these goals differ for differing students. It is also the **responsibility of the supervisor** to inform the censor about this at the exam.

The supervisor(s) of the group (names and signature):

Name	Signature