



AALBORG UNIVERSITY
DENMARK

**Notice of the study board meeting No. 2023.5.
Wednesday 10 May 2023 at 12.30
Aalborg: Room B1-211, Fr.B. 7
Copenhagen: MS Teams**

Study Board for
Electronics and IT
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8 May 2023

Members of Study Board:

Tatiana K. Madsen (Chairman)
Peter Koch
Troels Bundgaard Sørensen
Henrik Schiøler
Thomas B. Moeslund
Henning Olesen

Rikke Skov Udengaard (EIT)
Thomas Gundgaard Mulvad (CE)
Mads Steentoft (COMTEK)
Miad Anbari (ROB)
Marianne Enslev Mikkelsen (EIT)
Daniel Vitagliano (CCT)

Agenda

No.	Time	Topic	Resp.	Enclosure
1.	12:30	Approval of agenda		
2.	12:35	Approval of minutes from meeting in April 2023		Enclosure 2023.5 – 2
3.	12:40	Use of Linux for the exams in June 2023 <i>For written exams in June 2023 all students have had an opportunity to apply for permission of using Linux machines. During the meeting TKM provides a status. ESN should approve applications.</i>	TKM Decision	
4.	13:00	Action Plan <i>The Action Plan (Handlingsplan) have been updated (attached). We go through it during the meeting. Actions marked "Responsible ESN" require our extra attention.</i>	TKM Information	Enclosure 2023.5 – 4
	14:00	Break		
5.	14:10	Minutes from semester group meetings	TKM	Enclosure 2023.5 – 5
6.	14:30	Repetitive critical comments about courses	TKM, all Brainstorm	



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		<i>In semester evaluation reports and in the minutes of semester group meetings we can observe some (minor) critical comments from students that repeats over several years. Currently, the procedure of handling this is the following: in the case of severe comments TKM would bring it to the department and a meeting with a course-holder would take place (with TKM and OA). In case of minor comments, there is an expectation from ESN side that course-holders read the documents and reflect over received comments and make the necessary adjustments. Question: should something be adjusted in this procedure?</i>		
7.	15:00	Dispensation	TKM	Enclosure 2023.5-7
8.	15:30	Messages		Enclosure 2023.5 - 8
9.	15:45	Any other business		
10.	15:50	End of meeting		

Best regards
Tatiana K. Madsen