



Minutes from Media Technology Study Board Meeting 2022.04 Wednesday, April 6, 2022

Present members:

Claus B. Madsen (CBM)
Jesper Rindom Jensen (JRJ)
Rodrigo Ordonez (RO)
Olga Timcenko (OT)
Cumhur Erkut (CER)
Niels Christian Nilsson (NCN)
Hjalte Drejer Jørgensen (HDJ)
Julius Ebenau Winther (JEW)

Secretaries:

Anne-Marie Rasmussen (AMR)
Signe Sølgaard Garp (SSGA)

Present non-members:

Mikkel Gede Hansen (MGH), observer, study counselor
Daniel Claes Thiesen (DCT), observer, LID student
Kit Valentin (KV), observer MEDA student

Absent:

Alexandru Cristian Chiritescu (ACC), observer, study counselor
Jeppe Paaske (JP), observer, study counselor
Nis Ovesen (NOVE), observer

Minutes keeper:

Anne-Marie

Agenda		Enclosure
1.	Approval of agenda and minutes from the last meeting	2022-4-1
2.	Information from the Chairman <ul style="list-style-type: none"> Kvote 2 admission 	
3.	Information from the vice chairman	
4.	Status on the action plan from meeting no. 2022.3	2022-4-2
5.	Study plan revision and self-evaluation <ul style="list-style-type: none"> Medialogy BSc. Medialogy MSc. Sound and Music Computing, MSc., CPH Service System Design MSc. Lighting Design MSc. 	2022-4-3
6.	Teacher of the year 2021-2022 election (HDJ)	2022-4-4
7.	Coordinator list, Fall 2022	2022-4-5
8.	Semester evaluation reports, Fall 2021	2022-4-6
9.	Semester group meeting minutes, Fall 2021	2022-4-7
10.	Discussion: Examination reports, Fall 2021	2022-4-8
11.	Discussion: Rules, guidelines and support for hybrid teaching (NCN)	
12.	Any other business	
13.	Dispensations <ul style="list-style-type: none"> Information from the study board secretariat Cases (none) 	



1. Approval of the agenda and minutes

Approval of agenda: Agenda approved

Approval of minutes from the previous meetings: Minutes approved.

2. Information from the Chairman

Welcome to student observer from MED6 AAL, Kit Valentin (KV).

CBM informed shortly about the BSc. figures "Kvote 2" (three-year comparison) for both AAL and CPH. The figures for Fall 2022 are a lot like the figures from last year.

3. Information from the Vice chairman

No news this time.

4. Status on the action plan from meeting no. 2022.03

Discussion topic: Required hand-ins for POSEO

CBM will initiate a working group for the POSEO material

06.04.22: There is a new process with the POSEO form. It will soon be an online form. This topic will be raised in another meeting when we have more information. **To be removed from the action plan.**

Re-visit the DADIU exam due to CBMs experiences

Maybe HSF can join a SN meeting where we can discuss this.

09.02.22: Not handled yet. Maybe we can have it as a point in an agenda at a meeting where we don't have a lot of other stuff.

09.03.22: CBM and HSF will arrange a meeting to debate DADIU exam experiences. And will they have to change anything in the future?

06.04.22: Not handled yet. **Remains in the action plan.**

Study plan revision and self-evaluation

CBM will contact all coordinators in both AAL and CPH to encourage all semesters to get guest lecturers from relevant industry to target a specific semester topic. It is handled. **To be removed from the action plan.**

CBM would like to investigate how to organize arrangements in the future including funding.

06.04.22: It is handled and will be informed from other info channels in the department. **To be removed from the action plan.**

CBM will investigate how to enlighten the Digital Exam project hand in process and focus on how serious the company collaboration information is of high value for AAU.

06.04.22: There will be a meeting in the department with the VBN team where this has top priority. **To be removed from the action plan.**

Securing study board student observers from Aalborg

To get student observers from AAL to the study board, CBM will contact the coordinators in 4th, 6th and 8th semesters and ask them to appoint a student observer from each.

06.04.22: We have a new observer from MED6A (KV). **To be removed from the action plan.**



Auto grading for written exams (CER)

Regarding auto grading for written exams, CER will contact colleagues to hear about possibilities and wishes for written exams on Moodle or Digital Exam.

06.04.22: CER: As a status on this topic, both colleagues and students prefer Moodle quizzes for these exams. **To be removed from the action plan.**

Mixed group applications

CBM will contact MED8 and MED10 coordinators in CPH and inform them about the possibilities and requirements regarding mixed groups.

06.04.22: CBM: As an explanation the study board secretariat has received many applications from AAL student but none from CPH students. Different specializations have different learning goals. The supervisor and censor needs to be informed about this before the project exam. It is handled. **To be removed from the action plan.**

5. Study plan revision and self-evaluation

- **Medialogy B.Sc. and Medialogy M.Sc. AAL**
- **Medialogy B.Sc. and Medialogy M.Sc. CPH**
- **Sound and Music Computing MSc. CPH**
- **Service System Design MSc.**
- **Lighting Design MSc.**

Since the last meeting we have had to make 2 changes in the MSc. SMC study plan:

- As the MSc Medialogy study plan has changed (new elective course package) from Fall 2022, it has an impact on the MSc. SMC study plan. We would like to get approval to read three of the new Medialogy courses this fall for the SMC students on 3rd semester. It is approved by the study board
- §7 in the MSc. SMC study plan 2022 (admission requirements), the study board secretariat has received a request:
Is it possible that the program B.Sc. in "Ingeniørvidenskab" with the specialization "Informations og Signalbehandling" can be part of the list "without legal right of admission" for this program? Otherwise, we are not allowed to grant them admission. The program responsible would still handle their applications individually, as we do not have any B.Sc. students with legal rights. Stefania Serafin (program responsible) has approved the request. It is approved by the study board.

6. Teacher of the year 2021-2022 election (HDJ)

As HDJ is the only student present we will handle this topic at the next meeting.

Action: SSGA will remember to add this topic to the next meeting.

7. Coordinator list, Fall 2022

The coordinator list was presented and there are some changes compared to last year.

A new coordinator name came up in CPH and it is a recently new employee Henrique Galvan Debarba. The coordinator list for Fall 2022 was approved.

Action: CBM will contact Henrique (MED7C) and ask him if he is comfortable with the task and also introduce him to the collaboration with the study board.



8. Semester evaluation reports, Fall 2021

AAL

- MED1A 1/3 responded. PBL and IKDU were a success. The students comment how much time they spend for the study. It is less time than expected. Game Jam was good in terms of collaboration with the whole semester.
- MED3A JRJ: The students spend less time than expected. Could the question regarding this be wrong in the survey?
We had a debate about this topic among the students present in the study board. Maybe the bar in the survey is too low. The time spent would also differ through the semester. Is it a period with a lot of lectures or is it the periode with a heavy load on project work.
CBM: the coordinator has a comment regarding the new study plan.
- Action:** CBM will contact the coordinator regarding his comment about the new study plan.
- MED5A 2/3 of the students responded. It has been a semester with bad reviews from the students. The expectations from both the teacher and the students were not equal. The coordinator will be much more specific regarding his own course and ask the students to work with miniprojects as in the old days. Another course all students passed the ordinary exam. The comment with group forming is wrong.
- HDJ: Meta comment – pass/not pass courses – all students pass. It influences how the students follow a course and prepare for the exam. It can be a bad spiral.
- MED7A Main message was that the Perception and cognition course ran well. The coordinator finds that it is a challenge that one elective course is with pass/fail others are graded. Machine Learning course seems to be a course with challenges.
- MED9A A report was not processed, as the coordinator did not send it to the secretariat.

CPH

- LID7 Different dynamics within the groups. High grades. Sometimes group work was challenged. Group formation could be more flexible and efficient.
- Action:** CBM will contact the coordinator regarding group formation.
- LID9 Academic writing course. It seems to be fixed for Fall 2022, as the course is taught online from A&D. Collaboration between groups on campus would be preferred.
- MED1C Grades in the projects are quite odd. The semester went well. The new IKDU course was good evaluated. All students passed the PBL course.
- CBM: The PBL activities are looked at by NOVE as we would very much like to have it back inhouse.



- MED3C Grades and survey are lacking in this report. The coordinator comment that the semester went well.
- MED5C A report was not processed, as the coordinator did not send it to the secretariat.
- MED7C Grades are lacking in the report. A comment that Prezi could not work. According to MGH it should not be a problem to download the system.
- MED9C A very nice report. It is more balanced compared to the similar semester in AAL. The course Research of Medialogy did not go that well as pointed out.
- SMC7 Better supervision for students that are from outside of AAU.
- SMC9 A report was not processed, as the coordinator did not send it to the secretariat.
- SSD7 Group forming was rushed.
- SSD9 Students would like to have more clarification regarding the POSEO report and expectations.

In general the study board could continue with debates regarding study effort, workload, grades, group forming etc.

9. Semester group meeting minutes, Spring 2022

AAL

MED4 SGM1 - JRJ: Some confusions regarding different information on Moodle compared to the schedule. It has been very annoying.

MED6A SGM1 – Information regarding applying for the master’s program came out very late.

MED8A SGM1 – No place to put stuff in the group area – it will be handled by the study secretary and the building support staff. Group formation was handled before semester start by many students.

CPH

MED2C SGM1 - no comments. However, there were questions regarding handing in of a Media Technological report. Maybe we should look at the hand in requirements when the study plan in some time needs to be revised.

MED8C SGM1 - Comment regarding the course Image Processing. It should be running online.

SMC8 SGM1 – students being uncertain regarding formats for examination. CER – the students would like much more detailed information. It will be informed in the next meeting.

SSD8 SGM1 – no comments



10. Discussion: Examination formats

CBM has added this item to the agenda at this meeting as a lecturer has asked why we could not have "running evaluation" as an exam format. It is available in the possible exam format catalogue, see the attachment to this topic.

Do we need to focus more on different types of exams, or should we continue with oral and written exams?

We had a debate about pros and cons regarding running evaluation. The student will have to work harder through the semester and have no exams (or less exams) in the exam month. The miniprojects will be more like a semester project and push the students even more with more project work. It would also depend on if the course is placed on the bachelor or the master level. The delivery of the project should be extended with a month, but it will probably not be approved by the legal department.

We had a debate about miniprojects. How much time the students are spending. Is it group wise? When do they start the process? Should it be miniprojects or maybe be a course with more integration with the project work. It is of course important that the deadlines are with a reasonable time between if more miniprojects are handed in. It is important to try different formats to evaluate what fits best.

The study board has left the decision on the exam formats in courses to be with the lecturer. It is possible to send an application to change the exam format in the study plan before a semester starts. However, we will not send applications without a very good reason.

11. Discussion: Rules, guidelines and support for hybrid teaching (NCN)

NCN: In Copenhagen there has been a staff meeting and the topic "Hybrid teaching" came up. First the staff were informed to teach Hybrid in the beginning of February and then we heard nothing. An official statement would have been nice.

CBM it is not a study board issue, but it is of course relevant to hear from teachers what is good and bad regarding teaching.

OT: This requires new types of communication, pedagogical skills, new types of assignments etc. It seems that we were left alone. Basically, it would be nice with some collaboration regarding good practices, bad practices etc.

NCN: We had an odd experience, where the teacher from CPH flew to AAL just to realize that the students were at home doing the lecture over teams. It would be nice to hear what the students think of this.

HDJ: It is important to investigate how to make the online teaching better. It will continue in the future. The lecturers should communicate when they expect the students to show up. Maybe invest in a future model – it could be worthwhile.

CBM: NOVE has focus on this and will of course fund something on a reasonable cost.



HDJ showed a studio where it is possible to make videos regarding teaching. He would like to help teachers, if needed.

RO: We have a lot of inhouse Audio Visual material that could help. It is more the structuring of the video. There might be some funding regarding PR, maybe it could support this project.

CER: the problem is that online teaching is different compared to a lecture in a seminar room. There are multiple issues here. Mainly pedagogically.

12. Any other business

None.

13. Dispensations

None

Information from the study board secretariat

None

Cases

None



Actions:

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09.03.22: CBM and HSF will arrange a meeting to debate DADIU exam experiences. And will they have to change anything in the future?

06.04.22: Not handled yet.

Coordinator list Fall 2022

CBM will contact Henrique (MED7C) and ask him if he is comfortable with the task and also introduce him to the collaboration with the study board.

Semester evaluation reports, Fall 2021

MED3A - CBM will contact the coordinator regarding his comment about the new study plan.

LID7 - CBM will contact the coordinator regarding group formation.

Topics/actions to the next meeting agenda:

- Study plan revision and self-evaluation
- Dispensations (last topic in the agenda)
- Teacher of the year 2021-2022 election (HDJ)