



## Minutes

Subject: Study board meeting – No. 2020.10  
Date: 18 November 2020  
Minute taker: Heidi Sørensen  
Participants: Tatiana K. Madsen, Peter Koch, Henrik Schiøler, Troels Bundgaard Sørensen, Thomas B. Moeslund, Henning Olesen, Peter Kjær Fisker, Marcus Bisgaard Jensen, Kristian Helmer Kjær Larsen, Sandra Aynaddis Strabo, Mikkel Filt Bengtson  
Observer:  
Cancellations:

## Agenda

1. Approval of agenda
2. Approval of minutes from meeting in October 2020
3. Study Board Report
4. Minutes from Semester Group Meeting
5. Study regulation for Cyber- and Computer Technology Bachelor in Copenhagen
6. Exam procedures for E20 Semester
7. Messages
8. A.O.B.

## Minutes

### Ad. 1. Approval of agenda

The agenda were approved.

### Ad. 2. Approval of minutes from meeting in October 2020

The minutes were approved.

### Ad. 3. Study Board Report

From the Strategi and Quality assurance unit the Study Board has received the report to be considered and commented by the Study Board. TKM presented a draft of the study board report. It has been approved without any corrections.

The Study Board has noticed that in some cases the statistical calculations are done on a set of a very few students. This can give a large deviation in the results, even if a single student is added or subtracted, and this potentially brings the numbers over the defined threshold. It should be generally considered how to treat cases where the calculation is made on a set of a very few students.



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#### **Ad. 4. Minutes from semester group meeting**

At least 1 semester group meeting has been held at the semesters. Tatiana has made an overview of comments to the study board. The majority of the points where some critics has been raised by the students will be addressed by the coordinators.

On the first year the course LA is running for the first time in a revised version. There is a need to collect the feedback across our bachelor educations (in the semester group meetings there have been different comments, including some critical comments regarding the workshops. Some students say that these workshops were more confusing then helpful). The Study board will collect the feedback at the end of the semester.

#### **Ad. 5. Study regulation for Cyber and Computer Technology Bachelor in Copenhagen**

Lene Tolstrup Sørensen attended the study board meeting to present the curriculum for BSc in Cyber and Computer Technology. It's a new bachelor's program that has been applied for admission for the first time in September 2021.

The main ideas behind the new curriculum are the following:

- Topics of the classical Computer Engineering program as defined by ACM has been considered
- Inspiration has been taken also from the existing Comtek in AAL
- Possibilities for shared courses with SW in CPH has been considered
- The needs of future employers have been considered
- There is a clear link to Cyber Security master education in CPH
- The topics of Sustainability has been integrated in the education

There was raised some concerns whether the amount of mathematical oriented courses is sufficient or whether it should be extended. TKM and LS has commented that it is envisioned that mathematical content is in many courses, even though it is not visible from courses titles. Here in the design of the curriculum, the working group has decided to follow the principle "math in time" and incorporate mathematical subjects in the other courses, where these topics are used.

The Study Board approves the presented study regulation. The Study Board thanks the working group for their contribution and hard work.

#### **Ad. 6. Exam procedures for E20 Semester**

The vicehead of the department, together with the head of the Study Board and study secretariat has announced to the students that the exams are taking place physically at campus. The Study Board can give a dispensation for an online exam in the following cases: 1) a person is in a high risk health group; 2) it is a 3<sup>rd</sup> reexam attempt and a student is not physically at AAL or CPH any longer.

Procedures for dispensations have been discussed in details, and it has been concluded that the Study Board can not offer to the students and teachers a free choice of the exam form (physical or online) for the Fall 2020 semester exams. This is due to unavailability of administrative resources to support a free choice between different forms of exams.

#### **Ad. 7. Messages**

- Next semester the department will make sure that MEGA projects are included in a catalog for students projects on every education. There will be one proposal for each education and the students will have a possibility to make these projects as MEGA projects. TKM and OA participates in a meeting with pro dean and a MEGA project manager on 19 November.



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- The students will contact the department asking a permission to install Christmas lights and decorations in our corridors – this will lighten up the dark corridors and bring some life and happiness to the students and teachers 😊

**Ad. 8. A.O.B**