AALBORG UNIVERSITET

Minutes

Subject:	Study board meeting – No. 2023.08
Date:	20 September 2023
Minute taker:	Tatiana K. Madsen
Participants:	Tatiana K. Madsen, Peter Koch, Henrik Schiøler, Troels Bundgaard Sørensen, Henning Olesen, Heidi Sørensen, Miad Anbari (ROB), Thomas Gundgaard Mulvad (CE), Marianne Enslev Mikkelsen (EIT), Mads Steentoft (COMTEK), Daniel Vitagliano (CCT), Rikke Skov Udengaard (EIT)

Observer:

Cancellations: Miad Anbari (ROB), Thomas B. Moeslund,

Agenda

1. Approval of agenda
2. Approval of minutes from meeting in August 2023
3. Intake 2023 and promotion activities
4. Reform of master educations
5. Status on dispensation applications and complaints
6. Dispensation
7. Messages
8. A.O.B.

Minutes

Ad. 1. Approval of agenda

Agenda is approved.

Ad. 2. Approval of minutes from meeting in August 2023

The minutes were approved.

Ad. 3 Intake 2023 and promotion activities

OA is participating in the meeting and participate in discussions on this item.

OA has presented the intake numbers for both bachelor and master programs under ESN. The numbers are the same or smaller, comparing with the intake last year. Comparing CPH and AAL campus, there is a growth in CPH, while the observed tendency in AAL gives worries whether the numbers will stay the same or decline further (also taking into account the demographic situation in North Jutland).
OA gave an overview how much resources are used for education promotion at TECH and different departments at TECH. We are a department that invests most money. Additionally, TECH has invested extra resources in promotion of CYBER and ESD last year.

During open discussion round there was mentioned the following:
- Collaboration with high schools: we can be more active e.g. SRP; visits etc
- Restructuring and replacement of communication staff: "Rekrutering og brobygning kontor" is made centrally at AAU. ENG and TECH put some extra resources and will have one more person at this central office. A general promotion of AAU and study at AAU can be expected; not individual bachelor programs. Department can no longer employ students-ambassadors and it is unclear at this point how ambassadors tasks will be staffed.
- Positive example: for CCT promotion and promotion of Cyber activities, there is a lot of efforts put into creation of community. And it pays off by giving good numbers at CCT.

Action point: to find a person at ES who can coordinate and help in realization of different ideas related to education promotion. Responsible: OA and TKM

Ad. 4. Reform of master educations

OA, JDB (education coordinator for ROB), JMP (education coordinator for CYBER) are participating in the meeting and participate in discussions on this item. Other education coordinators are present in the meeting in their role of ESN members (TBS for ES; TKM for CE; HO for ICTE).

Departments, in collaboration with study boards, are asked to provide input to the Faculty: what current master educations under our study board can be / can not be converted into 1,5 year programs and into industry-programs (erhvervsuddannelser).
OA has presented an overview of the reform and plans for short and industry-oriented educations. In short, engineering educations are not converted to short master programs, and 15% of places on our master programs are expected to be converted to "erhvervsuddannelser".
The following has been discussed:
- Solution where the same engineering master program has two options (regular, 2 years and industry-oriented, 4 years) seems to be the most straight forward and reasonable way to introduce "erhvervsuddannelser". This is the preferable solution.
- The interest from industry to support and provide places for 4 years industry-oriented educations is not clear. For success of this type of programs it is required that companies are willing to bind themselves with a 4 year contract.

- There is a goal to increase a number of international students following master programs. However, it is unclear whether it is students within EU or outside EU. Different rules applies to citizens from and outside EU.
- Suggestion from JMP: to exploit strategic cooperation with Center for Cybersecurity and create an offer in collaboration with them (15-20 places per year).

Based on the provided input, it has been decided that a suggestion to create an "erhvervsuddannelse" in cooperation with Center for CyberSecurity is the most promising one. OA brings this suggestion to the faculty.

Ad. 5. Status on dispensation applications and complaints

TKM has provided an overview of the received and processed applications:
- 10 individual study plans
- 1 application for 4th examination attempt
- 1 application for dispensation for 24 months rule
- 3 individual study regulations
- 2 changes in study regulations has been sent to the faculty (already approved by ESN)
- 1 complaint (solved)

Ad. 6. Dispensation

One dispensation application has been processed.

Ad. 8. Messages
- TKM has requested ROB education group to prepare an update in curricula (courses that where previously shared with EIT are no longer available under ESD program). Expect to receive for October meeting.
- ESN has received a request for curriculum update for CYBER, ICTE, DCLEAD. They will be considered during October meeting.
- Basis pakke: ITS suggested what IT programs are included in the basis package (for whole university). TKM and DV has provided feedback to the vicedean that ESN does not have comments.
- Project "Kvalitetssikring af uddannelsesdata – test af datakvaliteten på Projektorienterede forløb" is ongoing. HSO is onvolved from ESN side.
- A number of master students have been delayed due to the delays with their visa. ESN has announced that the last day when the students can arrive is 01.10.2023.
- ESN has received an yearly overview of reasons to drop an education (that students dropping out of studies indicate). No concerning trends. There is positive that no students has mentioned "bad study environment" as a reason.

Ad. 7. AOB
None