



AALBORG UNIVERSITET

Minutes

Subject: Study board meeting – No. 2022.11
Date: 7 December 2022
Minute taker: Tatiana K. Madsen
Participants: Tatiana K. Madsen, Peter Koch, Henrik Schiøler, Thomas B. Moeslund, Troels Bundgaard Sørensen, Henning Olesen, Christian Winther Rønnest, Steffen Tidou Pedersen, Rikke Skov Udengaard, Daniel Vitagliano
Observer:
Cancellations: Carsten Lunde Nielsen, Heidi Sørensen, Anton Bjørndahl Mortensen

Agenda

1. Approval of agenda
2. Approval of minutes from meeting in November 2022
3. Datapakken
4. Handlingsplaner
5. Evaluation of study start
6. Status update from study councilors
7. Minutes of semester group meetings
8. Evaluation of IT Vest – Network Security Fall 2021
9. Messages
10. A.O.B.

Minutes

Ad. 1. Approval of agenda

The agenda was approved.



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Ad. 2. Approval of minutes from meeting in September 2022

TBS has pointed out that in the appendix text for the email to be sent out to the students should be added. With this change, the minutes were approved.

Ad. 3 Datapakken

Charlotte Høeg has participated in the meeting under this item.

Numbers from Datapakken document have been studied and the following has been observed:

ITCOM: education is closed. There are still 2 students enrolled and study secretariat is in contact with them.

PDP: there has been a drop out during and at the end of PDP2. This was expected, since it is the last take in on the education and the students are uncertain about their choice when the education is announced to be closed. Currently there are 7 students on PDP3. The challenge is to provide sufficient teaching when the number of students is low. Department is aware of it and is willing to put extra resources, where it is needed.

ICTE: drop out is due to students with personal challenges who has chosen to stop and students who has switched to other educations (and for whom ICTE was their 2nd priority)

ESD: drop out on the 1st year should be considered. More detailed info will be collected.

COMTEK: drop out should be considered in more details.

Action point: more data (both qualitative and quantitative) will be collected on ESD and COMTEK drop out. It will be discussed on one of next meetings. Responsible: TKM and HS.

Ad. 4. Handlingsplaner

The discussion took place around HP1.2 (SL tager kontakt til gymnasiekoordinator for AAU og fastlægger et møde. Emnerne der skal diskuteres kunne være SRP-projekter, besøg af klasser og aktiviteter for undervisere) about recruitment strategies:

- Visibility of educations in CPH. This is relevant for all educations present at CPH campus
- Diversity in intake. Possibility to attract girls at ROB by emphasizing health technology aspects of the education

Action point: ESN would like to invite OA and communication officer of the department to ESN meeting (February) to present dept strategy. Responsible: TKM and HS



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Ad. 5. Evaluation of study start for bachelor educations

First semester coordinators and over-tutors participate in the meeting under this item.

At the meeting ESN went through the evaluation report of the study start. Generally, the feedback from the students indicates that the study start went well on all of our educations.

Based on the feedback from the coordinators and tutors, the following two items have been discussed:

- **RUS tour** : students are expecting that they would go on a RUS tour (they have heard that it is always the case and their friends from other educations are speaking about it) and many were disappointed that it did not happen. This should be carefully evaluated and based on this evaluation, next year should be planned.
- **Social arrangements**: generally, students are happy about them, however there is wish for more activities. At the same time, some of the arranged activities were purely attended. The “hacking event” for COMTEK got good feedback, as it included both social and technical elements.
- **Meeting before Sept 1** : September 1 is always a chaotic day and it is stressful for many students to meet first downtown and then move with the buses to FrB campus (for Aalborg). There are many people and unknown surroundings. For the first time for CCT in CPH there has been arranged a pre-semester meeting where the students were invited for an informal meeting at the end of August , where they could meet relevant people and have a tour on the campus. It was a big success and coordinators from other educations said that they would like to introduce similar event on their studies.

Conclusions: RUS tour and social arrangements will be additionally evaluated together with the study leader. ESN recommends that all bachelor programs arrange a meeting for the students at the end of August.

Action point: arrange a meeting for students at the end of August 2023. Responsible: coordinators of 1st semesters

Ad. 6. Status update from study councilors

Study councilors from both AAL and CPH campus were present at the meeting. They have given a status update on their recent activities.

For AAL campus:

- **Studiepraktik**: positive feedback from participants. It is challenging to design a good course when participants have different prerequisites (depending whether it is STX or HTX or depending on their interests) .
The number of participants for ESD was low. It might be due to the name change, which gives some confusion.
- **Events for the 1st year students**: in the event “Bliv klar til uni” there was 7-8 participants
- **Individual studyplans**: a number of students, who are delayed in their studies, were helped to develop individual study plans

At AAL campus study councilors got a new office in B2 corridor. Previously, they have shared an office with councilors from SUND. It is nice to have own office, which is closer to where students are sitting.

New study councilors should be hired during spring.

For CPH campus:



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- **Studiepraktik:** 18 participants this year. Additionally, there is a good promotion of the education CCT via hack-the-box events.
- **Cyber:** many emails with questions about admission requirements.

Ad. 7. Minutes of semester group meetings

A number of minutes from semester group meetings have been discussed. The following can be underlined:

- **ROB3 and other 3rd semesters:** there is a wish to have PBL workshop placed earlier in the semester, e.g. beginning of October. Action point: inform PBL coordinator. Responsible: TKM
- **PDP5:** there was expressed a wish for a lecture-café in electronics and programming. This has been discussed during the meeting. It has been pointed out that the basic programming is covered via courses, and arranging extra help in certain courses is not visible due to very specific requests (these requests can be covered by addressing course-holders for help and via peer-learning). Therefore, no actions is planned.

Ad. 8. Evaluation of IT Vest – Network Security Fall 2021

ESN has no additional comments to the conclusion made by the coordinator.

Ad. 9. Messages

TBM has informed that Open AI has issued a new chat bot: <https://openai.com/blog/chatgpt/>. This gives a possibility to autogenerate a text as an answer to a given question. Potentially in the future it could have an impact on the way we organize certain exams, since AI algorithms are improving.

Ad. 8. A.O.B.

The first meeting with the new members of ESN in February should not be scheduled on February 8, since there is an Open House event at CPH campus on that day.