



Study Board for
Media Technology
mediatech@sict.aau.dk
www.create.aau.dk

Chairman
Claus B. Madsen
Phone: +45 9940 8788
cbm@create.aau.dk

Secretaries
Annette Erichsen
Phone: +45 9940 7790
ane@create.aau.dk

Anne-Marie Rasmussen
Phone: +45 9940 8792
amr@create.aau.dk

Minutes from Media Technology Study Board Meeting 2020.3 Aalborg, Wednesday April 15, 2020

Present members:

Claus B. Madsen (CBM),
Jesper Rindom Jensen (JRJ)
Rodrigo Ordonez (RO)
Jon Ram Bruun-Pedersen (JRBP)
Olga Timcenko (OT)
Stefan Nordborg Eriksen (SNE)
Louise Dørr Nielsen (LDN)
Hamzah Ziadeh (HZ)
Victor Stan (VS)
Nick Boe Elsborg (NBE)
Sára Janácková (SJ)

Secretaries:

Annette Erichsen
Anne-Marie Rasmussen

Present non-members:

Ingeborg Goll Rossau (IR), observer, study counselor
Marlene Geer Lomborg (MGL), observer, study counselor
Mikkel Gede Hansen (MGH), observer, study counselor
Dimitra Hadji-Popovski (DHP), observer, student

Absent:

Eva Triantafyllou (ET)
Nis Ovesen (NOVE), observer
Maria Timis (MT), observer, study counselor

Agenda	
1	Approval of agenda and minutes from last meeting
2	Information from the Chairman <ul style="list-style-type: none"> • Error in examination grading at M.Sc. MED course exam • Covic-19 • Kvote 2 admission
3	Status on the action plan from meeting no. 2020.2
4	Study plan revision <ul style="list-style-type: none"> • Medialogy BSc. • Medialogy MSc. • Sound and Music Computing MSc., AAL • Sound and Music Computing, MSc., CPH • Service System Design MSc. • Lighting Design MSc.
5	Self-evaluation action plan <ul style="list-style-type: none"> • Medialogy BSc. • Medialogy MSc. • Sound and Music Computing MSc. • Service System Design MSc. • Lighting Design MSc.
6	Student self-reported reasons for terminating study programs (01.2020)
7	Students in risk of dropping out, march 2020
8	Semester evaluation reports, fall 2019
9	Semester group meeting minutes, spring 2020
10	Any other business



1. Approval of the agenda and minutes

Approval of agenda: Approved.

Approval of minutes: The minutes from the February meeting were approved. The march meeting was cancelled as the chairman and the secretariat did not have sufficient material for an agenda. It was not well defined in the cancellation. We will remember that in the future. Shortly after the March meeting was cancelled, the Covid-19 lock-down occurred.

2. Information from the chairman

Error in examination grading at M.Sc. MED course exam

Due to a mistake the grades in the PFT course (fall 2019, CPH) were given as 7-point scale. In the study plan and the course description it was stated that it should have been pass/fail. The students that followed this course have been asked if they would like to keep their grade or change it to pass/fail. 2 out of 4 students opted to keep their grade.

Covid-19: All exams for this Spring semester will be online exams. AAU will continuously inform about the situation. There is right now focus on plans to open up for laboratories if it is allowed by the government. The department will inform about this, if it is going to be the case.

Guidelines regarding online exams will be compiled by the Head of Studies as soon as possible.

The student guidance has already had some questions from students regarding online exams.

We had a debate about what to do, if students cheat at exams.

It is important that we wait and read the information that comes from AAU.

If students are having problems with meeting their project hand-in deadline, they are encouraged to send an application to the Study Board and apply for an extension. It is of course important that this process is handled in collaboration with the supervisor. It could be Covid-19 related if they cannot collect the imperial data, or if they need the laboratory to test the material.

Kvote 2 admission

The Kvote 2 intake for the Medialogy B.Sc. in both AAL and CPH is significantly lower than normal. For many years the Kvote 2 numbers have been good indicators as to how many potential students will apply in total. Currently it looks as if the total number of applicants will be critically low. Right now the Department has arranged a lot of PR activity to increase the interest for the program. Historical data show that students with lower than 7 in Math B Math grades from high schools, have a significantly increased risk of dropping out. We had a debate about this. We hope that there are some Covid-19 disturbances in the figures.

3. Status on the action plan from meeting no. 2020.2

Course / project grade statistics

CBM will prepare some text to a document that includes a reply related to revision of study plans. The study board requested some changes. CBM has received a document from Hendrik Knoche recently with the requested changes.

040919: CBM will soon meet with NOVE to discuss status on all MTSB SEAPs, and this topic will also be addressed there.

131119: Not handled yet.

041219: Not handled yet.

090120: Not handled yet.

120220: Not handled yet.

150420: Not handled yet.



Remains in the action plan.

Semester group meeting minutes, fall 2019

LID7 SGM1 – Can a LID student be an observer at our SB meetings.

CBM will consider if it is possible.

090120: CBM – there is no formal reason that this cannot be possible.

090120: CBM will contact Ellen to find a student representative.

120220: CBM has been in contact with Ellen, and she will inform us about the student.

150420: Dimitra Hadji-Popowic (DHP) from LID8 has joined the meeting as observer. Very fine.

To be removed from the action plan.

Where are MED graduates employed, by study counselor EN

CBM will figure out whether it is a study board matter or a departmental matter to ask Henrik Schønau Fog to arrange future meetings for MED5 students and the industry.

120220: Not handled yet.

150420: Not handled yet. **Remains in the action plan.**

Teacher of the year process

SNE will send out the material to the members before the next meeting.

120220: SNE has posted the material to the members since last meeting. The material is made in collaboration with study board student member SJ. It is a very nice graphical work. At the same time SNE has prepared a text for the students using Moodle.

AMR and SNE will have a meeting next week to start the process.

150420: The process is started and the secretariat has received the first nominations. AMR and SNE will send a reminder in the beginning of May. Deadline for nomination is May 15. This will be a topic in the next study board meeting. **To be removed from the action plan.**

Revised list of semester coordinators spring 2020

CBM will contact all semestercoordinators and hear how the process regarding semester start has been and maybe the possibility to incorporate the projects into MEGA projects.

150420: As the semester is up and running now, it will not be handled this time.

To be removed from the action plan.

4. Study plan revision

- **Medialogy B.Sc. and Medialogy M.Sc. AAL**

- **Medialogy B.Sc. and Medialogy M.Sc. CPH**

There is currently a work going on towards revising both the B.Sc. and the M.Sc. in both AAL and CPH. There is a steering committee and a working group that focusses on this. Due to Covid-19 it is a couple of weeks since the last meeting was held. It is not possible to show anything from the work yet. It is expected to be introduced at the study board meeting in June.

- **Sound and Music Computing MSc. AAL**

Nothing new

- **Sound and Music Computing MSc. CPH**

Nothing new

- **Service System Design MSc.**

Nothing new

- **Lighting Design MSc.**

Nothing new

Topic for the next meeting: AMR will remember to add the topic in the agenda.



5. Self-evaluation action plan

- **Medialogy B.Sc. and Medialogy M.Sc.**
- **Sound and Music Computing M.Sc.**
- **Service Systems Design M.Sc.**
- **Lighting Design M.Sc. (encl.)**

No news for this topic right now.

Topic for the next meeting: AMR will remember to add the topic in the agenda.

6. Student self-reported reasons for terminating study programs (01.2020)

It is very difficult to get an overview of these figures. The main numbers shows that the students feel the study was not what they thought it would be, or they lost interest. We had a small debate about the PR material and what could improve the material to better present the nature of the programme. Some students drop out due to health issues. There is always a certain fraction of students suffering stress, depressions or various mental diagnoses.

7. Students in risk of dropping out, march 2020

The Study Board was presented with the march 2020 figures regarding students in risk of dropping out. There appears to be many SSD students in red/yellow, but that is a mistake in the way data were drawn. Only 4 in yellow and 5 in red should actually be in the statistics. The mistake is now corrected. The secretariat will send out letters to the students soon and invite them to meetings with the study guidance or the secretaries.

8. Semester evaluation reports, fall 2019

CPH

- LID7** It seems generally the semester has gone well. It has been a challenge to introduce the program to the students with a lot of different backgrounds, both in terms of scientific communication and in terms of learning to study according to a project oriented model.
- MED3C** It seems the semester went well. There is a bit of study environment issues in the report.
- MED7C** PFT course – the students lack theory. CBM informs that it will have focus in the revision work. Grade statistics – MLMT course – many students are not doing well at all.
- SMC7C** The semester went pretty well. Grade statistics looks okay.
- SMC9C** The survey is not well designed for students in POWIAC. Head of studies is aware of the problem.
- SSD7C** Design course has been challenging again. The exam format was described more detailed before the semester started. Still misunderstandings could occur.
- SSD9C** Again - the survey is not well designed for students in POWIAC. Too little information. The one course was very well evaluated.



AAL

- MED1A** The semester went fine without major challenges. TA lacked in the programming course in the beginning of the semester – but it is taken care of. We had a debate about the study program in the B.Sc.
- MED5A** The semester has run nicely. Statistics regarding students spending hours per week. 69% spend less hours per week than required – not satisfactorily. We had a debate about the MED5 structure and the alignment between CGP and RAT. It might change in the future.
- MED7A** Complaints regarding the Perception and Cognition course. It is super binary – we see both students who likes it and others who hate it. The coordinator states that the department needs to find another teacher for this course. Students find that the teacher is not putting enough effort into the teaching. The teacher tends to give focus and good feedback in the projects that are of high scientific interest.

The study board approves that CBM and the secretariat continues the work with the semester evaluation reports from fall 2019. We expect to receive the lacking reports soon.

9. Semester group meeting minutes, spring 2020

Not handled at this meeting, as we ran out of time.

AMR will remember the topic in the next agenda.

10. Any other business

Covid-19 consequences

SNE – has participated in a vice chairman meeting lately. The outcome is that the chairmen should prepare a survey that could be sent out to students under our study program very soon. The questions should be related to the problems that students might have regarding their study and Covid-19. Deadline for the survey is before April 17. AMR will help SNE to inform about the survey on Moodle forums asap.

SNE will present a summary from the student survey at the next study board meeting.

Topic for the next meeting: AMR will remember to add the topic in the agenda.



Actions:

Course / project grade statistics

CBM will prepare some text to a document that includes a reply related to revision of study plans. The study board requested some changes. CBM has received a document from Hendrik Knoche recently with the requested changes.

040919: CBM will soon meet with NOVE to discuss status on all MTSB SEAPs, and this topic will also be addressed there.

131119: Not handled yet.

041219: Not handled yet.

090120: Not handled yet.

120220: Not handled yet.

150420: Not handled yet.

Where are MED graduates employed, by study counselor EN

CBM will figure out whether it is a study board matter or a departmental matter to ask Henrik Schønau Fog to arrange future meetings for MED5 students and the industry.

120220: Not handled yet.

150420: Not handled yet.

Topics/actions to the next meeting agenda:

- Study plan revision
- Self-evaluation action plan
- Teacher of the year
- Semester group meeting minutes, spring 2020
- Covid-19 consequences