



## Minutes from Media Technology Study Board Meeting 2021.6 Aalborg, Wednesday June 9, 2021

### Present members:

Claus B. Madsen (CBM)  
Rodrigo Ordonez (RO)  
Jesper Rindom Jensen (JRJ)  
Eva Triantafyllou (ET)  
Olga Timcenko (OT)  
Hjalte Drejer Jørgensen (HDJ)  
Hector Thøgersen (HT)  
Jacob Uhrskov Noer (JUN)  
Stefan Nordborg Eriksen (SNE)  
Hamzah Ziadeh (HZ)

### Secretaries:

Annette Erichsen (ANE)  
Anne-Marie Rasmussen (AMR)  
Signe Sølgaard Garp (SSG)

### Present non-members:

Daniel Kierkegaard Andersen (DKA), observer study counselor  
Jeppe Paaske (JP), observer, study counselor

### Absent:

Jon Ram Bruun-Pedersen (JRBP)  
Lukas Bisgaard Kristensen (LBK)  
Dagmar Bille Milthers (DBM), observer, LID student  
Mikkel Gede Hansen (MGH), observer, study counselor  
Alexandru Cristian Chiritescu (ACC), observer, study counselor  
Marlene Geer Lomborg (MGL), observer, study counselor  
Nis Ovesen (NOVE), observer

| Agenda                                                                                                                                                                                                                                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Approval of agenda and minutes from last meeting                                                                                                                                                                                                                                                            |
| 2. Information from the Chairman<br>Presentation of AI Engineering                                                                                                                                                                                                                                             |
| 3. Information from the Vice chairman<br>Information from AAU council meetings                                                                                                                                                                                                                                 |
| 4. Status on the action plan from meeting no. 2020.5                                                                                                                                                                                                                                                           |
| 5. Study plan revision <ul style="list-style-type: none"><li>• Medialogy BSc.</li><li>• Medialogy MSc.</li><li>• Sound and Music Computing MSc., AAL</li><li>• Sound and Music Computing, MSc., CPH</li><li>• Service System Design MSc.</li><li>• Lighting Design MSc.</li></ul> Exemption to B.Sc. Medialogy |
| 6. Mapping of IT competences and learning goals in study plans                                                                                                                                                                                                                                                 |
| 7. "Høring vedr. ændringer i Adgangskrav i optaget september 2022"                                                                                                                                                                                                                                             |
| 8. Semester group meeting minutes                                                                                                                                                                                                                                                                              |
| 9. Coordinator list, Fall 2021                                                                                                                                                                                                                                                                                 |
| 10. Any other business                                                                                                                                                                                                                                                                                         |



CBM welcomed study board secretary Signe Sølgaard Garp (SSG) that has started her new position with us in CPH by June 1, 2021. ANE will end her position at the end of July and Signe will take over for her. We had a small presentation round.

## **1. Approval of the agenda and minutes**

**Approval of agenda:** Approved

**Approval of minutes from the previous meeting:** Approved

## **2. Information from the Chairman**

### **Presentation of AI Engineering:**

CBM informed that there is an activity going on to create a new education under our study board with focus on Intelligent Engineering (AI Engineering) as a master degree. The first plan was to have the intake September 2021, but it was not possible due to many rules. The plan is to approve the plan during next year and with intake start September 2023.

### **First year dropout 2020 AAL and CPH**

CBM showed a diagram with drop out figures regarding 2020 in CPH. The drop out figures shows over years that it is stable with around 20%.

In AAL the diagram shows an even worse tendency with a dropout around 25%. It is especially critical if we compare it with the low intake figures.

This has had a lot of focus, and the department has initiated initiatives with extra PR/Social media work regarding the Medialogy B.Sc. program and study life. Please be creative and pay attention to this also in the future.

### **Intake figures, September 2021**

CBM showed the intake figures for the master programs fall 2021. We expect to have more students in M.Sc. Medialogy in both AAL and CPH as the B.Sc. Medialogy students have legal rights.

Regarding the B.Sc. Medialogy figures – we hope to have 69 in AAL and 70 in CPH. It will be interesting to follow the Kvote 1 figures in the beginning of July.

M.Sc. SMC will as recent years only start in CPH. It does not seem to be relevant that it will run in AAL again.

### **“Standardforretningsorden for kollegiale organer”**

CBM gave a short presentation of the documents at the meeting. We will go into the documents in a meeting later this year.

**Topic for the next meeting:** AMR will remember to add the topic in the agenda.

### **MEGA projects revised:**

We have just received a mail from the prodean regarding a workshop in September with focus on MEGA projects. It would be fine, if some of our student representatives could participate.



### 3. Information from the Vice chairman

Information from AAU council meetings:

Nothing to inform us at this meeting.

### 4. Status on the action plan from meeting no. 2021.5

#### Study board state of the union:

Regarding the student survey: CBM will investigate if coordinators can get access to see how many students have replied the survey at perhaps semesterstart.

10.03.21: Not handled yet.

07.04.21: Anne Christoffersen is looking into whether this info can be generated for coordinators. We are waiting for response from her.

05.05.21: AMR will contact Anne Christoffersen again to hear if there are any news.

09.06.21: Anne Christoffersen can always provide coordinators with survey info if needed. And she has promised to give heads up at semester start, so the coordinators know if they should remind the students about the survey. Our goal is always to improve the response rate. **To be removed from the action plan.**

#### Mapping of digital competence learning goals in study plans

CBM will invite OT, JRJ to a start up meeting regarding digital competence learning goals for the Medialogy bachelor study plan.

05.05.21: CBM: The first meeting was held and the group will continue the process during the next weeks.

09.06.21: See the topic in the agenda for this meeting. **To be removed from the action plan.**

#### Annual report: Computer Science censor corps

CBM would like to know which censor corps that we use at Lighting Design. AMR/ANE will ask Ellen.

09.06.21: According to the study secretary, LID always use the Ingeneering Censor corps, with the design specialization. **To be removed from the action plan.**

#### Semester evaluation reports, fall 2020

CBM will contact the 9<sup>th</sup> semester coordinators regarding supervision of students in POSEO.

09.06.21: Not handled yet. **Remains in the action plan.**

### 5. Study plan revision

- **Medialogy B.Sc. and Medialogy M.Sc. AAL**
- **Medialogy B.Sc. and Medialogy M.Sc. CPH**
- **Sound and Music Computing MSc. AAL**
- **Sound and Music Computing MSc. CPH**
- **Service System Design MSc.**
- **Lighting Design MSc.**

The new **master study plan for Medialogy** is almost finished and the learning goals will have to be written as the next step in the progress. CBM showed a draft of the plan.

A letter drafted with a dispensation regarding changing the 4 "PE" course modules in the new 2021 **Medialogy B.Sc. study plan**. CBM showed the correct formulation at the meeting



regarding both censoring and exam format changes. The study board secretariat has prepared an application for the Faculty. It can be found as attachment to this meeting/topic at Moodle. The Study Board approves these changes in the B.Sc. Medialogy 2021 study plan.

We had a debate about supervisors being fully dressed to run both project exams and "PE" course exams at the same time in the new study plan. CBM: The department has decided on this format and we can expect some challenges. It is mainly up to the coordinator to be in a dialogue with the supervisors so the exams will be handled in the same way for all groups in a semester.

No further comments.

**Topic for the next meeting:** AMR will remember to add the topic in the agenda.

## **6. Mapping of IT competences and learning goals in study plans**

Below you will find the outcome of the work in the sub groups.

Attached to this topic you can find information regarding the suggestions the sub groups have concluded in the work with our study plans (4 enclosures). We have had a good collaboration regarding this work.

### **B.Sc. Medialogy:**

JRJ, OT and CBM went through the study plan to map the IT competences and learning goals. Conclusion is that we have sufficient IT related competences in the study plan and do not find that the study board should change anything for now.

We had a debate regarding GRPR, secure solutions regarding data collection, and student projects. It could be interesting to have a semester lecture/workshop so the students could learn about GDPR/ethics/data security regarding sharing information, data collection and storage. RO has located a link at the ITS webpage, where this also has focus:

<https://aaudk.sharepoint.com/sites/persondata>

**Action:** CBM will contact NOVE about how to implement GDPR, ethics and data security in the future study plans.

### **M.Sc. SSD:**

The program responsible is satisfied with the IT competences in the study plan.

### **M.Sc. SMC:**

The program responsible is satisfied with the IT competences in the study plan.

### **M.Sc. LID:**

The program responsible is satisfied with the IT competences in the study plan.

The conclusion is that we have taken a careful look into our study plans apart from the M.Sc. Medialogy. It will be handled in the revision process. Currently we do not see that we need a change of the study plans. We do however need more processes and tools for safety and correctly harvesting, processing and disposing data.

SNE: References and competence levels of the various tool and programs we use, could be useful. CBM: It is not really a Study Board to decision to list specific tools,.. we might say "3D game engine", but not "unity", for example. It is more "fag-specifikt".



## 7. "Høring vedr. ændringer i Adgangskrav i optaget September 2022"

There is a deadline soon if we wish to make changes in the admission requirements for September 2022.

The study board secretariat would like to know if the requirements should be changed.

Lighting Design is interested in limiting programs that gives access to their program.

**Action:** CBM will ask the program responsible for Lighting Design and hear if there should be a change in the list.

We had a debate about the admission requirements for B.Sc. Medialogy. It might be a problem if we loose too many good applicants due to too high grades as a requirement.

The study board approves that all programs under our study board will not have changes in the admission requirements for 2022 except for M.Sc. Medialogy. It will be approved later in the revision process.

## 8. Semester group meeting minutes

### AAL

MED4A – SGM2 No comments

MED6A – SGM2 No comments

MED6A – SGM3 TWSM course has had issues

**Action:** CBM will contact the head of section in AAL regarding the feedback on the TWSM course

MED8A – SGM3 No comments

MED8A – SGM4 No comments

### CPH

LID8 – SGM2 No comments

LID8 – SGM3 The students lack lab equipment.

**Action:** CBM will contact head of section regarding lack of lab equipment.

MED2C – SGM2 No comments

MED2C – SGM3 No comments

MED4C – SGM1 No comments

MED4C – SGM2 Social life suffers. Deadlines for miniprojects lacks. No further comments.

MED6C – SGM1 Social life suffers. More structure for some courses.

MED6C – SGM2 AIP suffers problems.

MED8C – SGM1 No comments

SMC8 – SGM2 No comments

SSD8 – SGM3 No comments

We had a debate if we should apply for not reading the minutes at the study board meetings. It was not decided. Instead the secretariat would like to ask NOVE / Anne Christoffersen to focus on all the templates for the meetings as they might need some adjustment. Perhaps as webbased



minutes templates. When the templates are approved, the study secretaries and coordinators should be notified about the new templates and a clear description of the process. CBM will remember this topic at the next coordinator meeting.

## 9. Coordinator list, Fall 2021

A list of the coming Fall coordinators was attached to this subject. We have 5 "new coordinators" this fall:

- MED1A – Kasper Rodil
- MED5A – Claus B. Madsen
  
- MED1C – Ali Adjorlu
  
- LID7 – Georgios Triantafyllidis
- LID9 – Ellen K. Hansen

The study board approves the list.

We hope that the MED1 coordinators are already communicating about preparing for the new semester.

**Action:** CBM will contact the new MED1 coordinators to secure that they are in collaboration and also have focus on teachers and TA's on the new 10 ECTS course for both AAL and CPH.

OT asked about the new study plan and the integrated course in MED1. This claims much more TAs. Can the study board help with this?

CBM: The study board is not really involved in the economics and manning plans. It is a departmental matter. However head of studies can perhaps support this.

**Action:** CBM will contact NOVE and ask if it is possible to support the new course in MED1C somehow.

## 11. Any other business

Nothing to comment.



**Actions:**

**Semester evaluation reports, fall 2020**

CBM will contact the 9<sup>th</sup> semester coordinators regarding supervision of students in POSEO.  
09.06.21: Not handled yet.

**Mapping of IT competences and learning goals in study plans**

CBM will contact NOVE about how to implement GDPR, ethics and data security in the future study plans.

**“Høring vedr. ændringer i Adgangskrav i optaget September 2022”**

CBM will ask the program responsible for Lighting Design and hear if there should be a change in the list.

**Semester group meeting minutes (meeting 2021.6)**

LID8 – SGM3 - CBM will contact head of section regarding lack of lab equipment.

**Coordinator list, Fall 2021**

CBM will contact the new MED1 coordinators to secure that they are in collaboration and also have focus on teachers and TA's on the new 10 ECTS course for both AAL and CPH.

CBM will contact NOVE and ask if it is possible to support the new course in MED1C somehow.

**Topics/actions to the next meeting agenda:**

- Study plan revision
- Mandatory miniprojects (in a future meeting)
- Semester group meeting minutes