# Template for call for workshops:

Please fill out this form and send it to learningday@iaspbl.aau.dk.

The deadline is Friday 31st of January 2025

All submitted workshop proposals will receive feedback no later than 3rd of March 2025.

|  |  |
| --- | --- |
| Name  |   |
| Department  |   |
| Chosen language (English or Danish)  |   |

**Venue**

Please indicate where you want to facilitate your workshop:

|  |  |
| --- | --- |
| Aalborg   |   |
| Copenhagen |   |
| Esbjerg |  |

**Format and content**

|  |  |
| --- | --- |
|  Title of your workshop: |  |
| Programme text for participants (max 200 characters): |  |
| Abstract of the workshop (max 2000 characters): |  |
| What are the specific takeaways you expect the participants to gain by participating in the workshop? (max 200 characters) |  |
| Is there a maximum number of participants for your workshop? If not leave this blank."*Please note that we have set the minimum number of enlisted participants to 8 participants.* |  |

**Special requirements**

|  |  |
| --- | --- |
| Do you have special requirements regarding your workshop (e.g., table set-up, printed materials, flip overs, pens, projector, or other things)? If so, please elaborate here: |  |
| Do you have material for your participants to take home (e.g. flyer, materials etc.)? If so, please elaborate here: |  |