



Minutes from Media Technology Study Board Meeting 2023.4 Wednesday, March 8, 2023

Present members:

Claus B. Madsen (CBM)
Niels Christian Nilsson (NCN)
Cumhur Erkut (CER)
Olga Timcenko (OT)
Rodrigo Ordonez (RO)
Jesper Rindom Jensen (JRJ)
Asger Arendt Langhoff (AL)
Mads Nyborg Jespersen (MNJ)
Lukas Gade Ravnsborg (LGR)
Frederik Hald Stappert (FHS)
Kit Valentin (KV), observer MED student AAL
Jens Lindberg Hammer (JLH), observer, study counselor AAL
Doğa Gürler (DG), observer LID student
Sofie Julsgaard Nielsen (SJN), observer, study counselor CPH

Secretaries:

Anne-Marie Rasmussen (AMR)
Signe Sølgaard Garp (SSGA)

Absent:

Nis Ovesen (NOVE), observer
Atle Søbørg Nyhus (ASN), observer, study counselor CPH

Minutes keeper:

Signe Sølgaard Garp

Agenda		Enclosure
1.	Approval of agenda and minutes from last meeting and the extraordinary meeting	2023-4-1
2.	Information from the Chairman	
3.	Information from the Vice chairman	
4.	Status on the action plan from meeting no. 2023.2	2023-4-2
5.	Study plan revision <ul style="list-style-type: none"> • Medialogy BSc. • Medialogy MSc. • Sound and Music Computing, MSc. • Service System Design MSc. • Lighting Design MSc. 	
6.	Self-evaluation action plan <ul style="list-style-type: none"> • Medialogy BSc. • Medialogy MSc. • Sound and Music Computing, MSc. • Service System Design MSc. • Lighting Design MSc. 	2023-4-3
7.	Master intake numbers 2023	2023-4-4
8.	Semester group meeting minutes, Spring 2023	2023-4-5
9.	ChatGPT debate	
10.	Any other business	
11.	Dispensations <ul style="list-style-type: none"> • Information from the study board secretariat • Cases (one) 	



1. Approval of the agenda and minutes

Approval of agenda: Agenda approved.

Approval of minutes from the previous meeting: Minutes approved.

Approval of minutes from extraordinary meeting: Minutes approved.

2. Information from the Chairman

Nothing new for this meeting.

3. Information from the Vice chairman

LGR will soon start the Teacher of the Year (TOTY) 2022/23 process. All students in both AAL and CPH will receive a Moodle message about the process, and there will be posters etc. in the group areas. We encourage all in the study board to help us ask the students for nominations.

4. Status on the action plan from meeting no. 2023.2

Minimum admission requirements 2.0 for the 2024 intake

All master programs must make new, more specific admission requirements for the 2024 intake.

Not handled yet.

15.12.22: Not handled yet.

18.01.23: Not handled yet.

08.02.23: Not handled yet.

08.03.23: Not handled yet. CBM will start the process. **Remains in the action plan**

5. Study plan revision

- **Medialogy B.Sc. and Medialogy M.Sc. AAL**
- **Medialogy B.Sc. and Medialogy M.Sc. CPH**
- **Sound and Music Computing MSc. CPH**
- **Service System Design MSc.**
- **Lighting Design MSc.**

At the extraordinary meeting in February, we approved the study plan for the new Bachelor of Engineering Programme in Artificial Intelligence Engineering (DAKI).

6. Self-evaluation action plan

- **Medialogy B.Sc. and Medialogy M.Sc. AAL**
- **Medialogy B.Sc. and Medialogy M.Sc. CPH**
- **Sound and Music Computing MSc. CPH**
- **Service System Design MSc.**
- **Lighting Design MSc.**

CBM showed the self-evaluation action plan and explained the different quality assurance areas. We looked at some actions points and had a talk about them.

OT mentioned that she finds a big different between the students' evaluation of courses at the semester group meetings vs. the results from the evaluation of study activities. CBM told that



there will be a new kind of survey from this semester, where it hopefully would be easier for the students to evaluate the courses.

7. Master intake numbers 2023

We looked at the intake numbers, nothing surprising this year.

18 1st priorities for MSc in Medialogy (AAL) are good, as there are only 15 students at MED6 this semester in Aalborg.

8. Semester group meeting minutes, Spring 2023

There were no actions for the Study Board in the semester group meeting (SMG) minutes.

However, NCN told that one of the teachers at MED2 (CPH) is on a sick leave, and he foresees that it will reflect on the quality of the semester, and we will see that in future SMG minutes from MED2 (CPH).

CUR added that there have been problems with students not having automatic access to Moodle rooms for the SMC8/MED8 merge courses. It used to work, but after the merge there has been problems. SMC8 and MED8 (CPH) are also struggling with two teachers and a study secretary on sick leaves. Therefore, it is hard to figure out who does what, who to contact with problems/changes etc. On top of that, the group room, which now are used for lectures, were not ready to handle lectures. There were missing TV, plugs etc.

NCN and CUR do not find that the merged streamed courses across campuses works. NCN prefer taking the train back and forth to AAL to teach in stead of stream it to AAL.

LGR added that there also are problems with the *Theory and Practice of Game Design and Development* course that are shared online with AAL. The teacher, Carlos Mauricio Castaño Díaz, will make some changes to try to make it better.

Action: CBM will contact the Head of studies and the Head of section in both AAL and CPH to inform them about the issues with the shared streamed courses across campuses.

9. ChatGPT debate

We had an open debate regarding ChatGPT. Topics like cheating, copyright, etc, references and tool for teaching/exam were discussed.

10. Any other business

Nothing for this meeting.

11. Dispensations

- **Information from the study board secretariat**

None.

- **Cases (closed point)**

One case regarding online master's thesis exam. The exemption was approved by the Study Board.



Actions:

Minimum admission requirements 2.0 for the 2024 intake

All master programs must make new, more specific admission requirements for the 2024 intake.

Not handled yet.

15.12.22: Not handled yet.

18.01.23: Not handled yet.

08.02.23: Not handled yet.

08.03.23: Not handled yet. CBM will start the process.

Problems with streamed courses across campuses

CBM will contact Head of studies and Head of section (AAL+CPH) regarding this problem.

Neither students nor teachers like the quality of the streamed courses across campuses.

Topics/actions to the next meeting agenda:

- Study plan revision and self-evaluation
- Dispensations (last topic in the agenda)
- Annual report: Computer Science censor corps (April)
- Group size policy (April) OT will prepare a document
- PBL Group Formation Processes (May)